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Getting started

Introduction to PowerManage

Use the PowerManage service management platform to manage panels remotely in real time from a central monitoring station (CMS) and with an internet protocol (IP) receiver.

Advantages of the PowerManage server:

- Receiver: PowerManage serves as an IP receiver for regular events and video events.
- Resolve: PowerManage enables home control and services such as reports, tests and panel configuration.
- Interactive: PowerManage enables users and installers to access the panel with the mobile application.

Introduction to the PowerManage web help

The PowerManage documentation provides monitoring service provider operators and IT managers instruction on managing the following:

- The PowerManage service management platform
- Security alarm panels
- Panel configurations
- Groups of monitored panels
- Alarms and events
- System tasks

Compatible systems

PowerManage supports the following security systems:

- Visonic PowerMaster panels
- Neo and PowerSeries Pro systems
- SIA-IP protocol communication based monitoring systems

Regular tasks to perform

- View and handle security and maintenance events. For more information, see Events page.
- Configure panels
- Diagnose and resolve panels
- Perform inspections, reports, and firmware upgrades. For more information about remote inspections, see Remote inspections page. For more information about reports, see Reports page. For more information about firmware upgrades, see Firmware page.
- Enable and disable homeowner and installer access to panels by using the user and installer mobile applications. For more information, see user and installer apps in Table 7.
- Add new panels to the server. For more information, see Adding a panel to the server.

Setting up PowerManage

1. Plan the permission framework.
   a. To group similar panels together and perform common actions to large groups of panels at once, create panel groups. For more information on adding groups see Adding a new group.
   b. Add server users. For more information, see Adding a new user.
   c. To define the permissions of the server users, create roles to connect to each server user. For more information on creating roles and defining permissions, see Roles page.
2. To organize the user hierarchy of the server, define the administrator and the operator accounts on Users page.

Server parameter configuration methods

Configure the PowerManage server parameters with one of the following methods:

- The PowerManage application web site. For more information, see Configuring the server parameters by using the web application.
- The PowerManage Management Console. For more information, see Configuring the server parameters by using the console.

Related topics

PowerManage architecture
Navigating the user interface
Navigating the MY PROCESSES pane
Using the search filter
Logging on to the PowerManage system

PowerManage architecture

![PowerManage architecture diagram]

Table 1. PowerManage architecture components

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PowerManage server</td>
<td>The PowerManage server</td>
</tr>
<tr>
<td>2</td>
<td>Receiver</td>
<td>The PowerManage receives events from the panel by IP or GPRS communication and with the following protocols:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Standard protocols, such as SIA and CID</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Standard protocols, such as MLR-2 or FEP, to transfer events to automation receiver and control applications</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Proprietary protocol, VISNAP, for communication, such as video verification</td>
</tr>
<tr>
<td>3</td>
<td>Resolve</td>
<td>Enables the server operator to control and view panel parameters, as well as run tests and create reports</td>
</tr>
<tr>
<td>4</td>
<td>One-click</td>
<td>Click to view recent events and any related images or video clips in PowerManage</td>
</tr>
<tr>
<td>5</td>
<td>VDCP protocol</td>
<td>Enables the operation of large numbers of panels simultaneously and enables PowerManage to connect to third party applications through a two-way interface. The two-way interface is a Python based program.</td>
</tr>
<tr>
<td>6</td>
<td>Interactive app</td>
<td>The user application enables homeowners to perform most operations that are permitted to a panel user. For example, homeowners can view the security system status, remotely arm or disarm the system, receive image verification and view historical logs on a mobile device or remote PC.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The installer mobile application enables the installer to view and configure the panel remotely without visiting the customer’s residence.</td>
</tr>
</tbody>
</table>
Navigating the user interface

Table 2. User interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PowerManage logo</td>
<td>Click to view the version, build number, local time and timezone of the server. The PowerManage software version displays beside the PowerManage logo.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To change the PowerManage logo to a custom logo, contact technical support.</td>
</tr>
<tr>
<td>2</td>
<td>Navigation pane</td>
<td>To view a page, click the page name in the navigation pane. If a menu option does not display for a server user, it can be due to any of the following reasons:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* The required privileges are not defined in the user’s role. For more information on roles, see <a href="#">Roles page</a>.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* The PowerManage server has licensing logic that removes some of the server’s functionality. If pages are missing and it is not due to undefined privileges, contact technical support.</td>
</tr>
<tr>
<td>3</td>
<td>Search bar</td>
<td>Search a page by using free typing or a number of search filter options. For more information, see <a href="#">Using the search filter</a>.</td>
</tr>
</tbody>
</table>
| 4       | User icon       | Click the user icon to open a list with the following options:  
  * **Settings**: To define the automatic log out time, alarm supervision settings, and language for the server user, from the user icon list, click **Settings**.  
  * **Edit Profile**: To edit the phone number and country of the server user, from the user icon list, click **Edit Profile**.  
  * **Change Password**: To change the password of the server user, from the user icon list, click **Change Password**.  
  * **Help**: To view the PowerManage web help, from the user icon list, click **Help**.  
  * **Logout**: To log out of the PowerManage web user interface, from the user icon list, click **Logout**.  

The user icon displays the initial of the first name of the user that is logged on. The initials DS display for the default super admin user icon. For more information about users, see [Users page](#).
The **MY PROCESSES** pane displays the processes that are currently running and the most recently finished processes that were initiated by the user’s computer. For more information about the **MY PROCESSES** pane, see *Navigating the MY PROCESSES pane*.

![Figure: Navigation pane](image)

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Panels page</td>
<td>Manage the panels that are enrolled on the server. You can enroll panels manually or automatically. To enroll a new panel, see <em>Adding a panel to the server</em>. For more information about the <strong>Panels</strong> page, see <em>Panels page</em>. To examine a panel in the panel hub, on the <strong>Panels</strong> page, click the panel name. For more information about the panel hub, see <em>Panel hub</em>. The sub-menus <strong>Faulty Panels</strong> and <strong>Suspended Faults</strong> are examples of preset saved search filters that are related to the <strong>Panels</strong> page. Click X to delete the saved search filter.</td>
</tr>
<tr>
<td>2</td>
<td>Remote inspection page</td>
<td>Open the <strong>Remote inspection</strong> page to view, run, and schedule health tests for the panels that are enrolled in the server. For more information, see <em>Remote inspections page</em>. To run or view a remote inspection for an individual panel, open the panel in the panel hub and go to the <strong>REMOTE INSPECTIONS</strong> tab. For more information, see <em>Remote inspections tab</em>.</td>
</tr>
<tr>
<td>3</td>
<td>Events page</td>
<td>The <strong>Events</strong> page displays all of the events that are received from all enrolled panels. For more information, see <em>Events page</em>.</td>
</tr>
<tr>
<td>4</td>
<td>Reports page</td>
<td>View, create, stop, and remove reports on the <strong>Reports</strong> page. Reports are in CSV or PDF format. For more information about reports, see <em>Reports page</em>. If you create a report on the <strong>Reports</strong> page, the report runs on all panels that are enrolled on the server. To create a report for an individual panel, see <em>Creating a new report on the Panels page</em>.</td>
</tr>
<tr>
<td>5</td>
<td>Firmware page</td>
<td>Mass upgrade the firmware of a group of panels or devices on the <strong>Firmware</strong> page. For more information, see <em>Firmware page</em>.</td>
</tr>
<tr>
<td>6</td>
<td>System list</td>
<td>To manage issues related to the server, select the required page from the <strong>System list</strong>. Manage server issues related to the following categories: groups, processes, users, roles, action log, central stations, basic configurations, installers, interactive users and dashboard. For more information, see <em>Table 4</em>.</td>
</tr>
</tbody>
</table>
Table 4. System list pages

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Groups page</td>
<td>Manage panel groups on the Groups page. A group is a collection of panels that share the same configuration settings. For more information, see Groups page.</td>
</tr>
<tr>
<td>2</td>
<td>Processes page</td>
<td>View a list of all the processes that run on the server on the Processes page. For more information, see Processes page.</td>
</tr>
<tr>
<td>3</td>
<td>Users page</td>
<td>Create, remove, suspend, or enable server users on the Users page. For more information, see Users page.</td>
</tr>
<tr>
<td>4</td>
<td>Roles page</td>
<td>Manage the roles types that you can assign to users. For more information, see Roles page.</td>
</tr>
<tr>
<td>5</td>
<td>Action log page</td>
<td>View all of the actions made by the user that is logged on. The Action log page logs actions in chronological order. A Success or Failure status does not mean that an action finishes with success or failure, it indicates if the action started with success or failure.</td>
</tr>
<tr>
<td>6</td>
<td>Central stations page</td>
<td>PowerManage can also function as a receiver that forwards events from security panels to automation servers or central stations. Manage the information panels communicate on the Central stations page. For more information, see Central stations page.</td>
</tr>
<tr>
<td>7</td>
<td>Basic configurations page</td>
<td>Manage basic configurations that you can push to multiple panels at once in the Basic configurations page. For more information, see Basic configurations page.</td>
</tr>
<tr>
<td>8</td>
<td>Installers page</td>
<td>Manage installer access to the panel with the mobile application on the Installers page. For more information, see Installers page.</td>
</tr>
<tr>
<td>9</td>
<td>Interactive users page</td>
<td>Manage user access to the panel with the mobile application on the Interactive users page. For more information, see Interactive users page.</td>
</tr>
<tr>
<td>10</td>
<td>Dashboard page</td>
<td>View the overall statistical data from the server in a visual format on the Dashboard page. For more information, see Dashboard page.</td>
</tr>
</tbody>
</table>

Related topics

Navigating the MY PROCESSES pane
Using the search filter
Navigating the MY PROCESSES pane

The MY PROCESSES pane displays the most recent processes run by the user on the current computer. To view more information about a process, in the MY PROCESSES pane, click the process.

For more information about all processes on the server, see Processes page. For more information about the processes of an individual panel, see Processes tab.

Figure: Navigating the MY PROCESSES pane

Table 5. MY PROCESS pane interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Process status color</td>
<td>The colored line under each process signifies the following statuses:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Gray: The process has not started.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Yellow: The process is in progress.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Green: The process finishes successfully.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Red: The process fails.</td>
</tr>
<tr>
<td>2</td>
<td>Click to remove all of the processes from the processes pane.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Click to remove a process from the processes pane.</td>
<td></td>
</tr>
</tbody>
</table>

Related topics
Navigating the user interface
Using the search filter

Using the search filter

Filter the search by one of the following methods:

- Type a search term in the Search bar and click SEARCH.
- Select one or more key-value pairs in the Search list.
- Begin to type key-value pairs and click the desired option in the auto-complete list.

Figure: Navigating the search filter selection
### Table 6. Search interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Selected filters</td>
<td>When you select a <strong>Search</strong> list key-value pair, the key-value pair saves in the <strong>Search</strong> bar as a filter. Filter the search to return a match of one or more key-value pairs that you set in the <strong>Search</strong> list. Click a filter in the <strong>Search</strong> bar to remove it from the search.</td>
</tr>
<tr>
<td>2</td>
<td><strong>Search</strong> bar</td>
<td>Enter a term or key-value pair in the <strong>Search</strong> bar to search the selected page. Click the <strong>Search</strong> bar or start to enter a key or value in the <strong>Search</strong> bar and a list of options appears. Select a key and pair from the auto-complete list and the key-value pair saves in the <strong>Search</strong> bar.</td>
</tr>
<tr>
<td>3</td>
<td>Cancel search</td>
<td>Click to cancel a search.</td>
</tr>
<tr>
<td>4</td>
<td><strong>Search</strong> list button</td>
<td>Click to filter the search with one or more key-value pairs. Click the search bar to select a key and a related value, one at a time.</td>
</tr>
<tr>
<td>5</td>
<td><strong>SEARCH</strong></td>
<td>Click to search the selected page with a filter or search.</td>
</tr>
</tbody>
</table>
| 6       | **SAVE CURRENT SEARCH** | Click to save your key-value pairs as a preset search. The saved search appears in the navigation pane in a drop-down list under the related page name.  

**Faulty Panels** and **Suspended Faults** are examples of preset saved searches that appear under the **Panels** page in the navigation pane. To delete a saved search on the navigation pane, click the X next to it. |
| 7       | Selected values    | Click a search value to add it to the selected filters in the search bar. You can only select one value per key. The key-value pairs change depending on the page that is selected. Use the scroll bar to scroll horizontally through the search keys and values. |

**Related topics**

- Navigating the user interface
- Navigating the MY PROCESSES pane

**Logging on to the PowerManage system**

Access the PowerManage system with an email address and password. A user’s email address and password identify the user and are set when the user is added to the server. For more information on adding a user to the server, see **Adding a new user**. To change a user's email address, see **Editing user information**.

For more information about logging in as the Default Super Admin, see **Default super admin**.

**Figure: PowerManage logon**

![PowerManage logon](image)

**Related topics**

- Resetting a forgotten password
- Changing your logon password
- Users page
Resetting a forgotten password

1. From the LOGIN dialog box, click FORGOT PASSWORD in the lower-left corner.
2. Enter your registered email address in the email field and click REMIND.
3. Log on to the email account of the address you provide and retrieve your new password.
   
   Note: If you cannot find the email with the password reset in your inbox, check your spam folder.
4. Log on with your email address and new password.

Related topics

Changing your logon password

Logging on to the PowerManage system

Changing your logon password

1. Click the user icon in the upper-right of any page.
2. From the User list, select Change Password.
3. Enter your current password in the Current Password field.
4. Enter your new password in the New Password and Confirm Password fields.
5. Click SAVE.
   
   Note: To change the password of a server user with fewer permissions, navigate to the user on the Users page and click the edit user icon. For more information, see Edit user in Table 38.

Related topics

Resetting a forgotten password

Logging on to the PowerManage system

Configuring the server parameters by using the PowerManage web application

1. Open a web browser.
   
   Note: The PowerManage server does not support Internet Explorer or Opera.
2. Enter the IP address or the DNS name of your PowerManage server. For example, enter: https://<server URL name>.
3. To log on, enter the default username and password:
   - Username: admin@tycomonitor.com
   - Password: Admin123
   
   Important: Change the default admin password as soon as possible. For more information, see Changing your logon password.

Configuring the server parameters by using the PowerManage Management Console

Note: Use the Management Console to configure the server in the initial stages of the panel installation. It is also mandatory to use the Management Console to configure the internet connection during the setup stages. The Management Console is also referred to as MMI.

1. To log on to the PowerManage server, use an SSH program such as PuTTY, or use the web browser URL: <power-manage DNS name>:2200.
2. Enter the default username, root.
3. Enter the default password, visonic.
   
   Note: If you log on for the first time, you are prompted to enter a new password after this step.
Panels page

You can view a list of all of the panels that are enrolled on the server on the Panels page.

Figure: Navigating the Panels page

Table 7. Panels page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Last panel viewed</td>
<td>Click to view the last panel viewed in the panel hub</td>
</tr>
<tr>
<td>2</td>
<td>Panel filter</td>
<td>Customized search filters that you create for the Panels page appear here. For more information, see Using the search filter.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The preset Faulty Panels and Suspended Faults search filters appear by default. Click Faulty Panels to filter the panels page to only display panels with faults. Click Suspended Faults to filter the panels page to only display panels with suspended faults.</td>
</tr>
<tr>
<td>3</td>
<td>Check box</td>
<td>Select the check box of one or more panels to enable SERVICE, FAULTS, and CREATE REPORT.</td>
</tr>
<tr>
<td>4</td>
<td>Panel name and account</td>
<td>Displays the panel name and panel ID. By default, the panel name is the panel ID. To change this to a custom name, edit the panel information in the panel hub. For more information, see Editing basic panel and customer information.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Note:</strong> For Neo panels, the panel ID is the integration identification number. To find this number, enter {851} {422} in the panel keypad.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Select the panel name to open the panel in the panel hub. For more information about the panel hub, see Panel hub.</td>
</tr>
<tr>
<td>5</td>
<td>SERVICE</td>
<td>To perform an action on one or more selected panels, from the SERVICE list, select one of the following options:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Change Group</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Refresh State</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Refresh configuration</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Push Basic Configuration</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Remove</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For more information on servicing panels, see Servicing panels.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To enable SERVICE, select the check box of one or more panel rows.</td>
</tr>
</tbody>
</table>
| 6 | fault | To perform an action on one or more selected panels, from the fault list, select one of the following options:
- Mark for service
- Reassign
- Resolve faults
- Suspend faults
- Resume faults

For more information on servicing panels, see [Servicing panels](#).

| 7 | group | The group that the panel connects to displays in the group column. For more information about groups, see [Groups page](#).

Click the group name to open the group hub. For more information about the group hub, see [here](#).

| 8 | create report | Click to create a new report for one or more selected panels. For more information about creating a report, see [Creating new reports](#) and [Creating a new report on the Panels page](#).

To enable CREATE REPORT, select the check box of one or more panel rows.

| 9 | connection status | The G icon represents a GPRS or cellular connection and the B icon represents an Ethernet or broadband connection. The color of an icon represents the following information:
- If an icon is gray, no communication channel is present.
- If an icon is green, the communication channel is present and the server receives keepalive messages from the panel.
- If an icon is blue, there is an open connection between the panel and the server.
- If an icon is red, the communication channel is present but the server does not receive keepalive messages from the panel.
- If an icon is black, keepalive messages are disabled in the panel's group.

**Note:**
- You can only disable keepalive messages for Neo panel groups.
- The icon, Bg, indicates that the cellular connection is through an Ethernet board.

| 10 | panel model | The model of the panel.

| 11 | events | The events column contains a summary of alarm and alert events. The bell symbols indicates an alarm and the warning symbol indicates an alert. For more information on events, see [Event severity in Table 28](#).

Click the bell symbol to view a list of alarms from the panel and click the warning symbol to view a list of alerts from the panel.

If there are no events, or all events are resolved, a green check mark displays.

| 12 | faults | The faults column displays any faults that affect the panel.

Hover over a fault icon to see a detailed description of the fault. Click a fault to view a list of all faults from the panel.

If a panel is marked for service, a user icon appears to left of the faults column with the initial of the user that is assigned to service the panel. For more information about marking or reassigning a panel for service, see [Marking a panel for service in the Panels hub](#) and [Reassigning one or more panels that are marked for service](#).

| 13 | user and installer apps | Click to open the user and installer apps dialog box and perform one of the following actions:
- To allow a user to access the application by using the mobile application, turn on **User App**.
- To disallow a user to access the application by using the mobile application, turn off **User App**.
- To allow an installer to access the application by using the mobile application, turn on **Installer App**.
- To disallow an installer to access the application by using the mobile application, turn off **Installer App**.
ADD PANEL

Click to add a new panel to the server. For more information on adding a panel to the server, see Adding panels to the server.

RI column

The RI column displays the status of the last remote inspection. Click the RI icon to open the panel on the REMOTE INSPECTIONS tab in the panel hub. For more information about REMOTE INSPECTIONS tab, see Remote inspections tab.

Related topics
Servicing panels
Adding panels to the server
Adding a panel to the server
Assigning a panel to a different group
Creating a new report on the Panels page
Marking one or more panels for service on the Panels page
Pushing a basic configuration to one or more panels
Reassigning one or more panels that are marked for service
Refreshing a panel configuration
Resolving faults in one or more panels
Suspending faults in one or more panels

Adding panels to the server

Add a panel to the server on the Panels page.

Note: By default, panels auto-enroll on the server. To disable auto-enroll, contact technical support.

Figure: ADD PANEL dialog box

To add a panel, click ADD PANEL on the Panels page. For more information, see ADD PANEL in Table 7.

In the ADD PANEL dialog box, enter the panel information. See the following definition list for descriptions of the dialog box fields:

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Panel type</td>
<td>From the Panel type list, select the panel type.</td>
</tr>
<tr>
<td>2</td>
<td>Panel Id</td>
<td>In the Panel ID field, enter the panel identification number. Note: For Neo panels, enter the integration identification number in panel installer menu: [851][422].</td>
</tr>
<tr>
<td>3</td>
<td>Name</td>
<td>In the Name field, enter a name for the panel. The panel name identifies the panel to mobile application users. If no panel name is entered, the panel ID appears instead.</td>
</tr>
<tr>
<td>4</td>
<td>Account</td>
<td>To connect the panel to an automation or central station, enter the ID number of the automation or central station in the Account field.</td>
</tr>
<tr>
<td>5</td>
<td>Group</td>
<td>From the Group list, select the group that you want to associate the panel with.</td>
</tr>
</tbody>
</table>
Client Type

Select or clear the Cellular and Ethernet check boxes to define how the panel connects to the server. You can select Cellular, Ethernet, or both.

SIM number

In the SIM number field, enter the number of the SIM card in the panel. The number is used to send a wake-up SMS to the panel.

**Note:** The SIM number is equivalent to a phone number.

Customer Info

Enter the customer's information in the Name, Email, Phone, Address, and Remark fields.

**Note:** Apart from the Email field, this information is stored and not used.

### Adding a panel to the server

1. In the navigation pane, select Panels.
2. On the Panels page, click ADD PANEL.
3. Enter the required information in the ADD PANEL dialog box fields. For more information on the ADD PANEL dialog box fields, see Adding panels to the server.
4. Click SAVE.

### Servicing panels

You can service an individual panel in the panel hub, or multiple panels at once in the Panels page. When servicing a panel with the SERVICE or FAULTS lists, see the following definitions:

#### Table 9. Panel servicing options

<table>
<thead>
<tr>
<th>Action</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Group</td>
<td>Move one or more panels from one group to another. For more information about groups, see Groups page.</td>
</tr>
<tr>
<td>Refresh State</td>
<td>Refresh the most up-to-date information for one or more panels, such as the faults and panel status</td>
</tr>
<tr>
<td>Refresh Configuration</td>
<td>Refresh the configuration parameters of one or more panels.</td>
</tr>
<tr>
<td>Push Basic Configuration</td>
<td>Push a custom basic configuration to one or more panels. For more information about creating a basic configuration, see Creating a basic configuration from an existing panel configuration.</td>
</tr>
<tr>
<td>Remove</td>
<td>Remove one or more panels from the server</td>
</tr>
<tr>
<td>Mark for service</td>
<td>Mark one or more panels for service. If you mark a panel for service, the service icon and the user icon of the user that the task is assigned to appear in the SERVICE column on the Panels page. The user icon features the initials of the assigned server user.</td>
</tr>
<tr>
<td>Reassign</td>
<td>Assign the service task of one or more panels to a different server user.</td>
</tr>
<tr>
<td>Resolve faults</td>
<td>Remove the service icon and user icon from one or more panels that are marked for service</td>
</tr>
<tr>
<td>Suspend faults</td>
<td>Suspend a fault on one or more panels until a specified date. The fault icons become gray in the SERVICE column on the Panels page.</td>
</tr>
<tr>
<td>Resume faults</td>
<td>Resume suspended faults on one or more panels</td>
</tr>
</tbody>
</table>

### Related topics

- Panels page
- Panel hub
- Adding panels to the server
- Adding a panel to the server
- Assigning a panel to a different group
- Creating a new report on the Panels page
- Enabling automatic panel enrollment
- Marking one or more panels for service on the Panels page
- Pushing a basic configuration to one or more panels
Reassigning one or more panels that are marked for service

Refreshing a panel configuration

Resolving faults in one or more panels

Suspending faults in one or more panels

Refreshing a panel configuration

1. In the navigation pane, select Panels.
2. Select the check box of one or more panels to refresh.
3. From the SERVICE list, select Refresh configuration.
   A Download configuration process appears in the MY PROCESSES pane.

Related topics
Servicing panels
Panels page

Pushing a basic configuration to one or more panels

1. In the navigation pane, click Panels.
2. Select the check box of one or more panels to configure.
3. From the SERVICE list, select Push Basic Configuration.
4. In the PUSH BASIC CONFIG dialog box, select a basic configuration.
5. Click PUSH.

Related topics
Servicing panels
Panels page

Assigning a panel to a different group

1. From the navigation pane, select Panels.
2. Select the check box of one or more panels to reassign.
3. From the SERVICE list, select Change group.
4. In the ASSIGN PANEL TO GROUP dialog box, select a group from the Group list.
5. Click SAVE.

Related topics
Servicing panels
Panels page

Marking one or more panels for service on the Panels page

1. In the navigation pane, click Panels.
2. Select the check box of one or more panels to mark for service.
3. From the FAULTS list, select Mark for service.
4. In the MARK PANEL FOR SERVICE dialog box, from the To field, select a user.
5. Enter a comment in the Comment field.
6. Click SAVE.

Related topics
Servicing panels
Panels page

Reassigning one or more panels that are marked for service

1. In the navigation pane, click Panels.
2. Select the check box of one or more panels to reassign.
3. From the FAULTS list, select Reassign.
4. In the REASSIGN PANEL FOR SERVICE dialog box, from the To field, select a user.
5. Enter a comment in the Comment field.
6. Click SAVE.
Resolving faults in one or more panels

1. In the navigation pane, click Panels.
2. Select the check box of one or more panels.
3. From the FAULTS list, select Resolve faults.
4. In the RESOLVE FAULTS dialog box, select one or more faults to resolve.

   Note: Only resolvable faults appear.
5. Click SAVE.

Suspending faults in one or more panels

1. In the navigation pane, click Panels.
2. Select the check box of one or more panels.
3. From the FAULTS list, select Suspend faults.
4. In the SUSPEND FAULTS dialog box, select one or more faults to resolve.
5. Enter a date in the Suspend until field manually or with the calendar.
6. Click SAVE.

Creating a new report on the Panels page

1. In the navigation pane, click Panels.
2. Select the check box of one or more panels.
3. Click CREATE REPORT.
4. Enter a report name in the Report Name field and configure the settings to define your report. For more information on report settings, see Creating new reports.
5. Click SAVE.

   The report now appears on the Reports page.
Panel hub

View and configure detailed information for an individual panel in the panel hub. For more information on viewing a panel in the panel hub, see Viewing a panel in the panel hub.

The panel data is categorized by the following tabs. For more information, see Panel hub tabs in Table 10.

- **DEVICES**: Manage all devices that connect to the panel. For more information, see Devices tab.
- **INFO**: View and edit general information about the panel and the customer, and leave comments about a panel. For more information, see Info tab.
- **STATE**: Arm and disarm panels and partitions. For more information, see State tab.
- **CONFIGURATION**: Configure an individual panel and its zones, outputs, communication, and user settings. For more information, see Configuration tab.
- **PROCESSES**: View a list of all finished processes for a panel. For more information, see Processes tab.
- **REPORTS**: View all reports that have occurred or are scheduled for a panel. For more information, see Reports tab.
- **LOGS**: View a panel's log files. For more information, see Logs tab.
- **REMOTE INSPECTIONS**: Manage the remote inspections for a panel. For more information, see Remote Inspections tab.
- **EVENTS**: View events related to a panel. For more information, see Events tab.
- **FIRMWARE**: Upgrade an individual panel's software and its connected devices. For more information, see Firmware tab.
- **KEYPAD**: Use a virtual keypad interface. For more information, see Keypad tab.

Note: A Neo panel requires activation the first time you open it in the panel hub. If the message *This panel has not been activated yet and cannot be correctly managed from PowerManager* appears below the panel hub tabs, click **ACTIVATE**. In the **ACTIVATE PANEL** dialog box, enter the panel's installer code in the **Installer Code** field and click **ACTIVATE**.

---

**Table 10. Panel hub interface elements**

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Last viewed panel</td>
<td>Click to view the last viewed panel in the panel hub.</td>
</tr>
<tr>
<td>2</td>
<td>Online status</td>
<td>The bulb color signifies the status of the connection between the panel and the server. Hover over the bulb to see a text description of the connection status.</td>
</tr>
</tbody>
</table>

- If the bulb is blue, the panel has open connection to the server. Commands from the server execute immediately.
- If the bulb is gray, keepalive messages are disabled in the group that the panel associates with.
If the bulb is white with a red outline, the panel is offline. There is no open connection and the server does not receive keepalive messages from the panel.

If the bulb is green, the panel is online. The server receives keepalive messages from the panel.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Panel name</td>
<td>Displays the panel name and account number of the selected panel</td>
</tr>
<tr>
<td>4</td>
<td>Status stream</td>
<td>A stream of various statuses. The status stream may not be up-to-date if the online status bulb is not green.</td>
</tr>
<tr>
<td>5</td>
<td>Panel hub tabs</td>
<td>Click a tab title to view the tab in the panel hub.</td>
</tr>
<tr>
<td>6</td>
<td>SERVICE</td>
<td>To perform an action on the panel, from the SERVICE list, select one of the following options:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Mark for service: Select to mark a panel for service</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Reassign a service task: Select to assign the service task to a different server user</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Resolve faults: Select to remove the service icon and user icon from a panel that is marked for service. The fault is now resolved</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Suspend faults: Select to suspend a fault until a specified date. The fault icons become gray in the FAULTS column</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Resume faults: Select to resume suspended faults.</td>
</tr>
<tr>
<td>7</td>
<td>INTERACTIVE</td>
<td>Click to allow or disallow the user or installer access to the user or installer mobile application</td>
</tr>
<tr>
<td>8</td>
<td>REFRESH</td>
<td>Click to receive a reading of the latest status change in the panel</td>
</tr>
<tr>
<td>9</td>
<td>EDIT</td>
<td>Click to edit the panel information. You can edit the panel ID, name, account number, group, client type, and SIM number.</td>
</tr>
<tr>
<td>10</td>
<td>REMOVE</td>
<td>Click to remove the panel from the server.</td>
</tr>
<tr>
<td>11</td>
<td>Examination pane</td>
<td>In certain tabs, if you click an item in the tab, more information about the item appears in the examination pane.</td>
</tr>
</tbody>
</table>

Related topics

Marking a panel for service in the panels hub
Reassigning a panel for service in the panels hub
Resolving faults in a panel in the panels hub
Resuming faults in a panel in the panels hub
Suspending faults in a panels in the panels hub
Viewing a panel in the panel hub

Viewing a panel in the panel hub
1. In the navigation pane, click Panels.
2. On the Panels page, navigate to the panel to view and click the panel name in the PANEL column.

Related topics

Panel hub
Marking a panel for service in the panels hub
1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. From the SERVICE list, select Mark for service.
3. In the MARK PANEL FOR SERVICE dialog box, select a user from the To list.
4. Enter a comment in the Comment field.
5. Click SAVE.

Related topics

Panel hub
Reassigning a panel for service in the panels hub
1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. From the SERVICE list, select Reassign.
3. In the REASSIGN PANEL FOR SERVICE dialog box, select a user from the To list.
4. Enter a comment in the Comment field.
5. Click SAVE.

Resolving faults in a panel in the panels hub
1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. From the SERVICE list, select Resolve faults.
3. In the RESOLVE FAULTS dialog box, click one or more faults to resolve.
   
   Note: Only resolvable faults appear.
4. Click SAVE.

Related topics

Panel hub

Suspending faults in a panel in the panels hub
1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. From the SERVICE list, select Suspend Faults.
3. In the SUSPEND FAULTS dialog box, click one or more faults to resolve, or select the All check box to select all of the faults.
4. Enter a date in the Suspend until field manually or with the calendar.
5. Click SAVE.

Related topics

Panel hub

Resuming faults in a panel in the panels hub
1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. From the SERVICE list, select Resume faults.
3. In the RESUME FAULTS dialog box, click one or more faults to resume.
4. Click SAVE.

Related topics

Panel hub
### Devices tab

Manage all devices that connect to a panel on the **DEVICES** tab.

**Figure: Navigating the DEVICES tab**

![Image of DEVICES tab interface]

Table 11. DEVICES tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Troubles check box</td>
<td>To only display devices with troubles, select the <strong>Show devices with troubles</strong> check box.</td>
</tr>
<tr>
<td>2</td>
<td>REFRESH RSSI</td>
<td>To refresh the Received Signal Strength Indication (RSSI) for the panel and its connected devices, click REFRESH RSSI.</td>
</tr>
<tr>
<td>3</td>
<td>ADD DEVICE</td>
<td>Click to pre-enroll a new wireless device on the panel with the device enrollment ID and zone number.</td>
</tr>
<tr>
<td>4</td>
<td>WALK TEST</td>
<td>Click to perform a walk test on all eligible devices. A walk test discovers if wireless stationary devices are operational and reporting event information to the panel. See <a href="#">Performing a walk test on all eligible devices</a>.</td>
</tr>
<tr>
<td>5</td>
<td>Panel RSSI</td>
<td>Displays the Received Signal Strength Indication of the panel's cellular connection.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> The ? icon indicates that no RSSI measurement exists.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Examination pane</td>
<td>The examination pane appears when you select a device on the <strong>DEVICES</strong> tab.</td>
</tr>
<tr>
<td>7</td>
<td>Examination pane tabs</td>
<td>Depending on a device’s features, the examination pane displays interactive tabs for the device.</td>
</tr>
</tbody>
</table>

**GENERAL:** View general information about the device and perform general tasks on the **GENERAL** tab. On the **GENERAL** tab, you can view RSSI information, rename or remove a device, bypass or soak a device, and mark a device as rarely triggered.

**CONFIGURATION:** On the **CONFIGURATION** tab, you can view and edit device configuration settings, such as the location, RF-id number, enrollment method, zone type, chime and subtype. To ensure the information is up-to-date, click **REFRESH**. If no configuration is available, click **DOWNLOAD NOW**.

**VIDEO ON DEMAND:** Appears if the device has video capturing capabilities. To view the video footage of video on demand device, click the **VIDEO ON DEMAND** tab. For more information, see [Using the video on demand tab](#).

**PARENT:** Appears if an auxiliary device is wired to a parent device. To view the parent device, click the **PARENT** tab. For more information, see [Using the PARENT and CHILDREN tabs](#).
<table>
<thead>
<tr>
<th>CHILDREN: Appears if a parent device connects to an auxiliary wired device. To view the child device or devices, click the <strong>CHILDREN</strong> tab. For more information, see <a href="#">Using the PARENT and CHILDREN tabs</a>.</th>
</tr>
</thead>
<tbody>
<tr>
<td>METE: Appears if a device has smart sensing features. To view the temperature and light data of a smart detector, click the <strong>METE</strong> tab. To find the smart sensing icon, see Smart sensing. For more information on the <strong>METE</strong> tab, see <a href="#">Temperature and light readings on the METE tab</a>.</td>
</tr>
<tr>
<td><strong>8</strong></td>
</tr>
<tr>
<td><strong>9</strong></td>
</tr>
<tr>
<td><strong>10</strong></td>
</tr>
<tr>
<td><strong>11</strong></td>
</tr>
<tr>
<td><strong>12</strong></td>
</tr>
<tr>
<td><strong>13</strong></td>
</tr>
<tr>
<td><strong>14</strong></td>
</tr>
<tr>
<td><strong>15</strong></td>
</tr>
<tr>
<td><strong>16</strong></td>
</tr>
<tr>
<td><strong>17</strong></td>
</tr>
<tr>
<td><strong>18</strong></td>
</tr>
<tr>
<td><strong>19</strong></td>
</tr>
<tr>
<td><strong>20</strong></td>
</tr>
<tr>
<td><strong>21</strong></td>
</tr>
</tbody>
</table>

**Related topics**
- [Panel hub](#)
- [Adding a wireless device to a panel](#)
- [Bypassing, soak testing, and marking a device as rarely triggered](#)
- [Editing the configuration of a device](#)
- [Performing a walk test on all eligible devices](#)
- [Putting a device in a soak test state](#)
- [Refreshing the Received Signal Strength Indicator of a panel](#)
- [Renaming or removing a device](#)
- [Temperature and light readings on the METE tab](#)
- [Using the VIDEO ON DEMAND tab](#)
Adding a wireless device to a panel

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. Click ADD DEVICE.
3. Enter the enrollment identification number in the Enrollment ID field.
   
   Note: The device ID is on the device's label, written in the following format: ID: XXX-XXXX. The first three digits of the identification number indicate the device type and the remaining four digits are unique to the device.
4. Enter the desired zone number or the device number.
5. Click ADD.

   The device is now pre-enrolled. To complete the enrollment process, refer to the device manual.

Related topics

Devices tab
Panel hub

Viewing all devices with troubles in a panel

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. Select the Show devices with troubles check box.

Related topics

Devices tab
Panel hub

Performing a walktest on all eligible devices

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. To view the devices that are eligible for a walk test, click WALKTEST.
   
   Note: To return to the DEVICES tab, click DIAGNOSTICS.
3. Click START WALKTEST.
   
   Note: When you click START WALKTEST, the walktest begins and this button changes to STOP WALKTEST. To stop a walktest click STOP WALKTEST.

   Note: The ? icon beside each device indicates the device has not yet passed the walktest. When the device triggers, the ? icon disappears to indicate that the device passes the test.

   Important:
   - Neo panel walktests ends if you click STOP WALKTEST or the test times out.
   - PowerMaster panel walktests ends if all sensors are activated or the test times out.

Related topics

Devices tab
Panel hub

Bypassing, soak testing, and marking a device as rarely triggered

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. On the DEVICES tab, select the device to bypass, soak test, or mark as rarely triggered.
3. On the **GENERAL** tab in the examination pane, select one of the following check boxes to perform the action:

- Bypass
- Soak
- Rarely Triggered

Related topics

---

**Devices tab**

**Panel hub**

**Renaming or removing a device**

1. To open a panel in the panel hub, on the **Panels** page, click the panel name in the **PANEL** column.

2. On the **DEVICES** tab, click the device to rename or remove.

3. From the **GENERAL** tab in the examination pane, select one of the following options:

   - Click **RENAME** and enter a new device name in the **Name** field.
   - Click **REMOVE**.

4. To confirm, click **RENAME** or **REMOVE**.

Related topics

---

**Devices tab**

**Panel hub**

**Editing the configuration of a device**

1. To open a panel in the panel hub, on the **Panels** page, click the panel name in the **PANEL** column.

2. On the **DEVICES** tab, select a device to configure.

3. To view the device configuration settings in the examination pane, click the **CONFIGURATION** tab. To ensure the configuration is up-to-date, click **REFRESH**. If there is no configuration information, click **DOWNLOAD NOW** to download the most recent configuration data from the device.

4. Edit the required settings. To undo a change, click the undo arrow to the left of the field.

5. To upload the configuration changes to the panel, click **UPLOAD**. **UPLOAD** appears above the configuration when you edit at least one field.

Related topics

---

**Devices tab**

**Panel hub**
Using the VIDEO ON DEMAND tab

Note: Only PowerMaster panels have video on demand.

To view device video on demand in the VIDEO ON DEMAND tab, on the DEVICES tab, select a device with the camera icon. For more information, see .

The installer can define during which panel states you can request video on demand, if the video has audio, and many other settings. For more information on changing the video on demand settings for all devices with video, see CONFIGURATION tab. For more information on changing the video on demand settings for an individual device with video, see the CONFIGURATION tab of the device on the DEVICES tab.

Figure: Navigating the VIDEO ON DEMAND tab

Table 12. VIDEO ON DEMAND tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Device type</td>
<td>Displays the name of the device</td>
</tr>
<tr>
<td>2</td>
<td>Play button</td>
<td>Click to play the video and enlarge the screen.</td>
</tr>
<tr>
<td>3</td>
<td>VIDEO ON DEMAND</td>
<td>Click to open the VIDEO ON DEMAND tab.</td>
</tr>
<tr>
<td>4</td>
<td>Forward skip arrow</td>
<td>Click to skip forward one frame</td>
</tr>
<tr>
<td>5</td>
<td>Frames and time</td>
<td>Displays the number of frames and the total duration of the video</td>
</tr>
<tr>
<td>6</td>
<td>DOWNLOAD</td>
<td>Click to download the video locally</td>
</tr>
<tr>
<td>7</td>
<td>REQUEST NEW VIDEO</td>
<td>Click to record new video footage</td>
</tr>
<tr>
<td>8</td>
<td>Location and time</td>
<td>Displays the time the event occurs and the location of the device</td>
</tr>
<tr>
<td>9</td>
<td>Back skip arrow</td>
<td>Click to skip backwards one frame</td>
</tr>
</tbody>
</table>

Related topics

Devices tab
Panel hub

Viewing device video footage

For more information about the VIDEO ON DEMAND tab, see Using the video on demand tab.

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. On the DEVICES tab, select a device that contains the video footage to view. A camera icon indicates that a devices has video capabilities. For more information, see .
3. On the VIDEO ON DEMAND tab in the examination pane, click the play button in the center of the image to play the last recorded video.

Note: To view the footage frame by frame, click the left and right arrows on the video.

Related topics

Devices tab
Panel hub
Temperature and light readings on the METEO tab

View temperature and light readings from smart detectors on the METEO tab.

To find the METEO tab, in the DEVICES tab, select a smart detector and in the examination pane, click METEO. You can only open devices with the smart sensing icon in the METEO tab. For more information, see smart sensing in Table 11.

Figure: Navigating the METEO tab

Table 13. METEO tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Brightness graph</td>
<td>View the brightness readings over a period of time. The x-axis represents the selected time period and the y-axis represents the brightness in lumens.</td>
</tr>
<tr>
<td>2</td>
<td>Temperature graph</td>
<td>View the temperature readings over a period of time. The x-axis represents the selected time period and the y-axis represents the temperature in degrees Celsius.</td>
</tr>
<tr>
<td>3</td>
<td>METEO tab</td>
<td>Click to open the METEO tab</td>
</tr>
<tr>
<td>4</td>
<td>SHOW</td>
<td>Click to view a more detailed graph.</td>
</tr>
<tr>
<td>5</td>
<td>Detailed graph</td>
<td>A more detailed version of the graph. Change the y-axis with a preset time period or manually change it to a custom time period. For more information, see Statistical period and Custom statistical period.</td>
</tr>
<tr>
<td>6</td>
<td>Custom statistical period</td>
<td>Click to enter custom time period dates that change the x-axis of the graph</td>
</tr>
<tr>
<td>7</td>
<td>Graph line</td>
<td>Each point on the graph has multiple readings. The gray lines represent the minimum and maximum readings and the blue line is the average reading.</td>
</tr>
<tr>
<td>8</td>
<td>Statistical period</td>
<td>To change the x-axis of the graph with a preset time, click LAST DAY, LAST WEEK, LAST MONTH, or ALL.</td>
</tr>
</tbody>
</table>

Related topics

Devices tab

Panel hub
Viewing device smart temperature or light readings

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.

2. On the devices tab, select a device that contains the smart temperature or light readings to view. A light bulb icon indicates that a device has smart temperature or light readings. For more information, see...

3. On the METEO tab in the examination pane, click SHOW to view either the Temperature or Brightness graph in detail.

4. Select the time period to view in the examination pane by using one of the following methods:
   - To view preset time periods in the examination pane, click LAST DAY, LAST WEEK, LAST MONTH, or ALL.
   - To manually enter a time period, click the date field.

Note: The blue line indicates the average light or temperature value and the gray lines indicate the maximum and minimum values.

Related topics

Devices tab

Panel hub

Using the PARENT and CHILDREN tabs

If a device has other devices connected to it, the connected device appears in the examination pane on the PARENT and CHILDREN tabs on the DEVICES tab in the panel hub. The PARENT tab appears in the examination pane if an auxiliary device is wired to a wireless parent device. Similarly, the CHILDREN tab appears if a wireless parent device connects to one or more auxiliary wired devices.

Table 14. PARENT tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Child</td>
<td>Click to open in the examination pane.</td>
</tr>
<tr>
<td>2</td>
<td>Parent</td>
<td>The parent device of the selected device appears in the examination pane.</td>
</tr>
<tr>
<td>3</td>
<td>PARENT</td>
<td>Appears if an auxiliary device is wired to a wireless parent device. To view the parent device, in the examination pane, click the PARENT tab.</td>
</tr>
</tbody>
</table>
Table 15. CHILDREN tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parent device</td>
<td>Click to open in the examination pane.</td>
</tr>
<tr>
<td>2</td>
<td>Child devices</td>
<td>Any child devices of the selected parent device appear in the examination pane on the CHILDREN tab.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Click a child device to open it in the examination pane.</td>
</tr>
<tr>
<td>3</td>
<td>CHILDREN tab</td>
<td>Appears if a wireless parent device connects to one or more auxiliary wired devices. To view the child device or devices, in the examination pane, click the CHILDREN tab.</td>
</tr>
</tbody>
</table>

Related topics

- Devices tab
- Panel hub
- Editing the configuration of a device
- Temperature and light readings on the METEO tab
- Using the VIDEO ON DEMAND tab
Info tab

View and edit general information about the panel and the customer on the INFO tab.

Leave comments about the panel on the INFO tab. If a panel fault is reassigned to a different user, the comment appears on the INFO tab. Users can reply to these comments.

Figure: Navigating the INFO tab

Table 16. INFO tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PANEL INFO</td>
<td>The PANEL INFO section displays basic panel information such as PANEL NAME, PANEL ID and version information. To change the panel information, click EDIT to open the EDIT PANEL dialog box.</td>
</tr>
<tr>
<td>2</td>
<td>CUSTOMER INFO</td>
<td>The CUSTOMER INFO section displays basic panel information such as the customer name and address. To change this information, click EDIT to open the EDIT PANEL CUSTOMER INFO dialog box.</td>
</tr>
<tr>
<td>3</td>
<td>Data use policy</td>
<td>Personal customer data in the CUSTOMER INFO section is used for security purposes only.</td>
</tr>
<tr>
<td>4</td>
<td>SERVICE</td>
<td>To perform an action on one or more selected panels, from the SERVICE list, select one of the following options:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Mark for service</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Reassign</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Resolve faults</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Suspend faults</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Resume faults</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For more information on servicing panels, see Servicing panels.</td>
</tr>
<tr>
<td>5</td>
<td>Reassigned fault comment</td>
<td>If you reassign a fault, the information logs here with the initials of the person who reassigns the fault and any message the user leaves. Note: To reassign a fault, from the SERVICE list, click Reassign.</td>
</tr>
<tr>
<td>6</td>
<td>Options</td>
<td>Click to open the options dialog box</td>
</tr>
<tr>
<td>7</td>
<td>REMOVE</td>
<td>To remove a reassigned fault comment, hover over the comment until three vertical dots appear. Click the dots and then click Remove.</td>
</tr>
<tr>
<td>8</td>
<td>Add note</td>
<td>To leave a comment, enter your comment in the Add note field and click the post button.</td>
</tr>
<tr>
<td>9</td>
<td>Comment</td>
<td>Comments that users leave appear in blue on the right hand side. To remove a comment, hover over the comment until</td>
</tr>
</tbody>
</table>
Related topics

Editing basic panel and customer information

Panel hub

Editing basic panel and customer information

To edit basic panel information, or customer information related to a panel, complete the following procedure:

**Note:** Examples of basic panel information include the following: panel name, panel group, panel account number, and SIM number. Examples of panel customer information include the following: customer name, email address, home address, and phone number.

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.
2. Click the INFO tab.
3. Perform one of the following options:
   - To edit customer information, click EDIT in the CUSTOMER INFO section.
   - To edit panel information, click EDIT in the PANEL INFO section. Alternatively, click EDIT on the panel hub. For more information, see Table 10.
4. Make the required changes.
5. Click SAVE.
State tab

Arm and disarm panels and partitions on the STATE tab.

**Note:** The Neo panel's STAY arm feature and Visonic panel's HOME arm feature have the same function but different names. Visonic panels do not have the NIGHT arm feature.

**Figure: Navigating the STATE tab**

![Navigating the STATE tab](image)

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>States</td>
<td>Indicates a ready or armed state&lt;br&gt;Displays when you change to a different panel menu or during an exit delay period. Examples of panels menus are the user menu, installer menu, and periodic test menu.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Indicates a not ready state. You cannot arm the panel until the panel is in a ready state.&lt;br&gt;To return a panel to a ready state, ensure that all sensors are physically closed. Doors and windows are examples of zones that can physically close. If the issue is not physical, select the Show devices with troubles check box to see all of the devices with troubles in the examination pane and select the BYPASS check box to bypass devices with troubles.</td>
</tr>
<tr>
<td>2</td>
<td>Partition</td>
<td>Displays the name of the partition. To change the arm or disarm state for a partition, click AWAY, NIGHT, STAY, or DISARM.&lt;br&gt;Note: The All row always appears first in the list. Use the All row to change the state of all partitions in the panel at once.</td>
</tr>
<tr>
<td>3</td>
<td>Arming options</td>
<td>The STAY/HOME and AWAY buttons have arming sub-options. To view the sub-options list, click the drop-down arrow.&lt;br&gt;You can select NO ENTRY and NO EXIT from the STAY list, and NO ENTRY from the AWAY list. For the system to alarm when someone enters the perimeter, select NO ENTRY. For the system to alarm when someone exits the perimeter, select NO EXIT.</td>
</tr>
<tr>
<td>4</td>
<td>Arm state</td>
<td>The active state is blue.</td>
</tr>
<tr>
<td>5</td>
<td>Selected</td>
<td>Click the row of a partition to view it in the examination pane.</td>
</tr>
<tr>
<td><strong>partition</strong></td>
<td><strong>Note:</strong> Partitions appear on the <strong>STATE</strong> tab if they are enabled in the panel. To enable panel partitions, enable and configure <strong>Partition set</strong> on the <strong>CONFIGURATION</strong> tab.</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td><strong>Troubles check box</strong> Select to view all of the devices with troubles in the partition</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td><strong>Device partition</strong> Displays the name of the selected partition that features in the examination pane</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td><strong>Trouble icons</strong> Displays the types of troubles that affect the device. Hover over an icon to see a description of the trouble.</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td><strong>Associated partitions</strong> A list of all of the partitions that associate with the device</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td><strong>BYPASS</strong> Select to bypass a device. If a panel is in a not ready state, bypass any troubled devices to return it to a ready state. The system bypasses the device until the next arm or disarm state change. For more information about states, see <strong>States</strong>.</td>
<td></td>
</tr>
</tbody>
</table>

**Related topics**

- Devices tab
- Bypassing, soak testing, and marking a device as rarely triggered
- Viewing all devices with troubles in a panel
- Panel hub
Configuration tab

Configure an individual panel and its zones, outputs, communication, and user settings on the CONFIGURATION tab. You can also save a panel configuration as a basic configuration that you can push to multiple panels.

To view a configuration on the Configuration tab, select a configuration from the current and previous panel configurations list. For more information, see Current and previous panel configurations list.

You can only edit a configuration if it is the current configuration. For information on changing the configuration settings, see Editing the configuration settings of an individual panel.

You can only download a panel configuration if the panel is connected to the server. The blue bulb indicates if the panel is connected. For more information, see Online status in Table 10.

For information on pushing a basic configuration to one or more panels, see Pushing a basic configuration to one or more panels.

Figure: Navigating the Configuration tab

Table 18. CONFIGURATION tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Back</td>
<td>Click the arrow to return to the previous and current configurations list.</td>
</tr>
<tr>
<td>2</td>
<td>Configuration date</td>
<td>Each configuration download is distinguished by the date of download.</td>
</tr>
<tr>
<td>3</td>
<td>Hidden characters</td>
<td>Secure information such as pass codes are hidden.</td>
</tr>
<tr>
<td>4</td>
<td>MAKE BASIC</td>
<td>Click to make the configuration a basic configuration that you can push to other panels. Find the basic configurations on the Basic configurations page in the System drop-down list. For more information, see Basic configurations page. For more information about making a basic configuration, see Creating a basic configuration from an existing panel configuration.</td>
</tr>
<tr>
<td>5</td>
<td>Show only changed</td>
<td>Click to show only the configuration settings that you changed. You can only edit a configuration if it is the current configuration. For more information, see Current and previous panel configurations list.</td>
</tr>
<tr>
<td>6</td>
<td>Quick search</td>
<td>Filter the configuration to return only values that contain the search term.</td>
</tr>
<tr>
<td>7</td>
<td>TABLE OF CONTENTS</td>
<td>Use the table of contents to navigate the configuration quickly. The table of contents is categorized and expandable.</td>
</tr>
</tbody>
</table>

Related topics

Panel hub
Creating a basic configuration from an existing panel configuration

Current and previous panel configurations list

Editing the configuration settings of an individual panel

Synchronizing a the configuration of an individual panel

Current and previous panel configurations list

View and edit up to eight panel configurations for an individual panel in the configurations list. The configurations are ordered by the date of download. Select a configuration to view it in the CONFIGURATION tab. For more information, see Configuration tab.

If a panel is newly registered on the server, click DOWNLOAD NOW to download the panel configuration to the server.

Figure: Navigating the panel configurations list

Table 19. Configuration list interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Current configuration</td>
<td>You can edit the current configuration only. Click to view or edit.</td>
</tr>
<tr>
<td>2</td>
<td>Previous configurations</td>
<td>View seven previous configurations in the PREVIOUS list. If you download a new configuration, it overwrites the oldest configuration in the PREVIOUS list. To ensure a configuration is not overwritten, click the bookmark icon.</td>
</tr>
<tr>
<td>3</td>
<td>REFRESH</td>
<td>Click to refresh the configurations list.</td>
</tr>
<tr>
<td>4</td>
<td>Compare configuration</td>
<td>Click to compare the configuration with the current configuration.</td>
</tr>
<tr>
<td>5</td>
<td>Bookmark</td>
<td>To ensure a configuration from the PREVIOUS list is not overwritten by new configurations, click the bookmark icon. You can only save seven previous configurations at a time from the PREVIOUS list.</td>
</tr>
</tbody>
</table>

Related topics

Configuration tab

Creating a basic configuration from an existing panel configuration

Editing the configuration settings of an individual panel

Synchronizing a the configuration of an individual panel

Devices tab
Creating a basic configuration from an existing panel configuration

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.

2. From the CONFIGURATION tab, click REFRESH to synchronize the panel and the server.
   Important: Click REFRESH in the CONFIGURATION tab, not REFRESH above the panel hub tabs.

3. From the CURRENT list, select the current panel configuration.

4. Click MAKE BASIC.

5. Select the check boxes of the settings to include in the basic configuration.

6. Click CREATE.

7. Enter a unique name in the Basic configuration name field.

8. Click SAVE.

Related topics
Configuration tab
Creating a basic configuration from an existing panel configuration
Current and previous panel configurations list
Editing the configuration settings of an individual panel
Synchronizing the configuration of an individual panel

Devices tab
Synchronizing the configuration of an individual panel

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.

2. From the CONFIGURATION tab, click REFRESH.

Related topics
Configuration tab
Creating a basic configuration from an existing panel configuration
Current and previous panel configurations list
Editing the configuration settings of an individual panel

Devices tab
Editing the configuration settings of an individual panel

1. To open a panel in the panel hub, on the Panels page, click the panel name in the PANEL column.

2. To synchronize the panel and the server, from the CONFIGURATION tab, click REFRESH.
   Note: If there is no refresh option, select DOWNLOAD NOW.

3. From the CURRENT list, select the current panel configuration.

4. Make the required changes and select the Show only changed check box to review your changes.

5. Click UPLOAD.

Related topics
Configuration tab
Creating a basic configuration from an existing panel configuration
Current and previous panel configurations list
Synchronizing the configuration of an individual panel

Devices tab
Locations tab

Provide custom location names to zones for ease of reference.

**Note:** The LOCATIONS tab only appears in the panel hub for PowerMaster panels.

Figure: Locations tab

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Show only editable locations</td>
<td>To view only locations that you can rename, select the Show only editable locations check box.</td>
</tr>
<tr>
<td>2</td>
<td>SAVE LOCATIONS</td>
<td>To rename a location, type a new name in at least one field and click SAVE LOCATIONS. Enter a maximum of 15 characters in any field. Type only the following characters only in the location fields: A-Z, a-z, 0-9, !, @, #, $, %, ^, &amp;, *, (,), _, +, -, =, -, ,, /</td>
</tr>
</tbody>
</table>

**Related topics**

- Devices tab
- Panel hub
Processes tab

View a list of all processes for the selected panel on the PROCESSES tab. Each row represents a single process. Each process displays with a start time, description, current status, process initiator name, and duration.

Click X to cancel a process.

To view a list of all recent processes for all of the panels that are enrolled in the server, in the navigation pane, from the System list, select Processes. For more information about the Processes page, see Processes page.

Figure: Processes tab

Related topics

- Devices tab
- Processes page
- Panel hub
Reports tab

View reports that have occurred or are scheduled to occur for an individual panel on the REPORTS tab. The tab displays this information on a calendar.

Figure: Navigating the Reports tab

Table 21. REPORTS tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Current date</td>
<td>A blue circle indicates the current day.</td>
</tr>
<tr>
<td>2</td>
<td>Today</td>
<td>Click TODAY to return to the current month.</td>
</tr>
<tr>
<td>3</td>
<td>Change month</td>
<td>The calendar displays one month at a time. To change the month, click the arrows to the left of the month name.</td>
</tr>
<tr>
<td>4</td>
<td>Report</td>
<td>All reports appear in the calendar and each report is a different color.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Select a report to display the file download options. Click CSV or PDF to download the report in the chosen format. PDF is a more readable file type than CSV.</td>
</tr>
</tbody>
</table>

Related topics

- Reports page
- Creating a new report on the Panels page
- Creating a new report on the Reports page
- Devices tab
- Panel hub
Logs tab

View log files on the **LOGS** tab. Log files record all events that occur in the panel.

**Figure: Navigating the LOGS tab**

![Figure showing the LOGS tab interface elements](image)

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Event number</td>
<td>Each event in the panel has a number that identifies the event type.</td>
</tr>
<tr>
<td>2</td>
<td>Event time</td>
<td>Displays the time that the server receives the event notification from the panel</td>
</tr>
<tr>
<td>3</td>
<td>Event description</td>
<td>A textual description of the event.</td>
</tr>
<tr>
<td>4</td>
<td>Date</td>
<td>Events are grouped by the day they occur.</td>
</tr>
<tr>
<td>5</td>
<td>Event source ID</td>
<td>Displays the ID of the source of the event.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• The source ID for a sensor is its zone number.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• The source ID for an arm or disarm state change is the user number of the user who changed the arm state.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• The source ID for an action that the panel performs is the panel name.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong></td>
<td>The source ID is followed by the number of the partition that the event occurs in.</td>
</tr>
<tr>
<td>6</td>
<td>REFRESH</td>
<td>Click to download the most up-to-date log file on the <strong>LOGS</strong> tab.</td>
</tr>
<tr>
<td>7</td>
<td>DOWNLOAD CSV</td>
<td>Download a CSV file of the events log.</td>
</tr>
<tr>
<td>8</td>
<td>Standard and legacy logs</td>
<td>Click <strong>STANDARD LOG</strong> or <strong>LEGACY LOG</strong> to display the log list on the <strong>LOGS</strong> tab.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Users can view and erase the standard log.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Security operators and systems use the legacy log. The legacy log appears for PowerMaster panels only.</td>
</tr>
</tbody>
</table>

**Related topics**

- [Downloading a panel log file in the Panels hub](#)
- [Devices tab](#)
- [Panel hub](#)
**Downloading a panel log file in the panels hub**

1. To open a panel in the panels hub, click the panel name in the **PANEL** column of the **Panels** page.

2. From the **LOGS** tab, click **DOWNLOAD CSV**. The file downloads in the browser.

*Related topics*

- **Logs tab**
- **Devices tab**
- **Panel hub**
Remote inspections tab

Manage the remote inspections for a single panel on the REMOTE INSPECTIONS tab in the panel hub. For more information on remote inspections, see Remote inspections page.

Figure: Navigating the REMOTE INSPECTIONS tab

Table 23. REMOTE INSPECTIONS tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fail or success status</td>
<td>The remote inspection fails. The remote inspection succeeds.</td>
</tr>
<tr>
<td>2</td>
<td>Date filter</td>
<td>Filter the remote inspections by a period of time</td>
</tr>
<tr>
<td>3</td>
<td>Next RI</td>
<td>Displays the next scheduled remote inspection (RI) for the panel</td>
</tr>
<tr>
<td>4</td>
<td>Selected RI</td>
<td>When you select an inspection, the results appear in the examination pane. For more information, see Examination pane.</td>
</tr>
<tr>
<td>5</td>
<td>Send email</td>
<td>Click the email icon to send the results of the remote inspection to a predefined email address. Note:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Define the email address when you add a panel on the Panels page. For more information, see Adding a panel to the server.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Change the email address on the INFO tab. For more information, see Editing basic panel and customer information.</td>
</tr>
<tr>
<td>6</td>
<td>Viewing status</td>
<td>Click to mark the remote inspection as viewed. The remote inspection is viewed. Only mark a remote inspection as viewed if your investigation is complete.</td>
</tr>
<tr>
<td>7</td>
<td>Examination pane</td>
<td>To examine the results of a remote inspection in the examination pane, click the remote inspections row. Select a section title to expand the test results. For more information on each test, see Remote inspection tests.</td>
</tr>
<tr>
<td>8</td>
<td>START INSPECTION</td>
<td>Click to initiate the selected remote inspection</td>
</tr>
<tr>
<td>9</td>
<td>SCHEDULE INSPECTION</td>
<td>Click to schedule the selected remote inspection to occur at a specific date and rate of recurrence. See Scheduling a remote inspection for an individual panel.</td>
</tr>
</tbody>
</table>
Scheduling a remote inspection for an individual panel

**Note:** To schedule a remote inspection for a batch of panels, see [Scheduling one or more remote inspections for a batch of panels](#).

1. To open a panel in the panel hub, on the **Panels** page, click the panel name in the **PANEL** column.
2. On the **REMOTE INSPECTIONS** tab, click **SCHEDULE INSPECTION**.
3. In the dialog box, select **Enabled**.
4. Enter the required date in the **Next Inspection** field.
5. In the **Choose repetition** field, select how often you want the test to occur. You can select **Once**, **1 Month**, **3 Months**, **6 Months**, or **9 Months**.
6. Click **SAVE**.

Related topics
- Remote inspection tests
- Remote inspection page
- Devices tab
- Panel hub
Events tab

View events related to a single panel on the EVENTS tab.

Figure: Navigating the EVENTS tab

Table 24. EVENTS tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Event time</td>
<td>The time the event occurs</td>
</tr>
<tr>
<td>2</td>
<td>Video content</td>
<td>The camera icon indicates that the event has video footage that you can view on the EVENT VIDEO tab.</td>
</tr>
<tr>
<td>3</td>
<td>Event description</td>
<td>A description of the alarm type. For more information, see Event severity in Table 28.</td>
</tr>
<tr>
<td>4</td>
<td>Selected event</td>
<td>Select an event row to view information about the related device in the examination pane.</td>
</tr>
<tr>
<td>5</td>
<td>LOAD OLDER</td>
<td>Click to load older events. By default, only 10 events display on the EVENTS tab.</td>
</tr>
<tr>
<td>6</td>
<td>Device number and par-</td>
<td>Displays the device number and its partition</td>
</tr>
<tr>
<td></td>
<td>tition</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Viewing status</td>
<td>Click the icon to mark the event as viewed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The event is viewed. Only mark an event as viewed if your investigation is complete.</td>
</tr>
<tr>
<td>8</td>
<td>EVENT VIDEO tab</td>
<td>The EVENT VIDEO tab appears if the selected device has a camera. Select the EVENT VIDEO tab to view the video footage related to the event.</td>
</tr>
<tr>
<td>9</td>
<td>Video footage</td>
<td>If an event has video, view the video footage here.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Click play to view video footage.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Click the arrows to view the footage frame by frame.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Click DOWNLOAD to download the video file locally.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- For more information about viewing event video footage, see Viewing event video footage in the events tab.</td>
</tr>
<tr>
<td>10</td>
<td>LIVE VIDEO tab</td>
<td>Click the LIVE VIDEO tab to view live video footage from the source device. The live video stream lasts five seconds.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Note</strong>: The LIVE VIDEO tab appears for Visonic panels only. You can enable or disable live video on demand capabilities during specific states only, such as an armed state. Define the video demand set-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>tings in the Video on demand field on the panel CONFIGURATION tab.</td>
</tr>
<tr>
<td>11</td>
<td>Device</td>
<td>General information about the source of the event, such as a device.</td>
</tr>
</tbody>
</table>
Related topics

Events page

Viewing event video footage in the events tab

Devices tab

Panel hub
Firmware tab

Upgrade an individual panel's software and its connected devices on the Firmware tab.

For Visonic panels, you can only upgrade panels and the power link. For Neo panels, you can upgrade the panel, the communicator, and any wired devices and modules. For more information about upgrading panels, devices, and modules, see Firmware page.

Figure: Navigating the Firmware tab

Table 25. Firmware tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>APPLIANCE</td>
<td>Displays the appliance</td>
</tr>
<tr>
<td>2</td>
<td>CURRENT VERSION</td>
<td>Displays the current software version of the appliance</td>
</tr>
<tr>
<td>3</td>
<td>Do not upgrade</td>
<td>By default, no package is selected from the APPLY PACKAGE list.</td>
</tr>
<tr>
<td>4</td>
<td>APPLY PACKAGE</td>
<td>Find packages that are available for upgrade in the APPLY PACKAGE column.</td>
</tr>
<tr>
<td></td>
<td>Note: T.3 tech support loads upgrade packages to the repository server.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>APPLY PACKAGE</td>
<td>Select an upgrade package from the APPLY PACKAGE list.</td>
</tr>
<tr>
<td></td>
<td>drop-down</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>UPGRADE</td>
<td>Click upgrade to upgrade an appliance to the selected package. For more information, see Upgrading the firmware related to an individual panel in the Panels hub.</td>
</tr>
</tbody>
</table>

Related topics

Firmware page

Upgrading the firmware related to an individual panel in the Panels hub

Devices tab

Panel hub

Upgrading the firmware of an individual panel in the panel hub

1. To open a panel in the panel hub, on the Panels page, select the panel name in the PANEL column.
2. On the Firmware tab, select the device to upgrade.
3. From the APPLY PACKAGE list, select an upgrade package.
4. Click UPGRADE.

Related topics

Firmware tab

Firmware page

Devices tab

Panel hub
Keypad tab

Use a virtual keypad interface on the KEYPAD tab. To open a virtual keypad on the KEYPAD tab, click CONNECT NOW to connect to the physical keypad.

**Important:** Click DISCONNECT after you use the virtual keypad to disconnect from the physical keypad. If you do not disconnect, a communication backlog occurs and no other virtual keypad can connect. For more information, see Disconnect in Table 26.

**Note:** You can use the virtual and physical keypads simultaneously with Visonic panels. If you activate a Neo or PSP virtual keypad, the physical keypad deactivates.

![Figure: Navigating the KEYPAD tab](image)

### Table 26. KEYPAD tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sound</td>
<td>Turn on <strong>Sound enabled</strong> to enable the sound of keypad notifications.</td>
</tr>
<tr>
<td>2</td>
<td>Virtual keypad</td>
<td>The virtual keypad mirrors the keypad buttons and the live LED and LCD display of the physical keypad. The LED display features the power status, trouble status, WAN, and WiFi connectivity icons.</td>
</tr>
<tr>
<td>3</td>
<td>Log</td>
<td>The log file records all messages between the keypad and the panel.</td>
</tr>
<tr>
<td>4</td>
<td>FILTER</td>
<td>To show only a specific category of message, from the FILTER list, select any of the following options:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- <strong>Key:</strong> Display messages related to key presses only</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- <strong>Leds:</strong> Display messages related to LED status only</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- <strong>Text:</strong> Display messages related to LED text only</td>
</tr>
<tr>
<td>5</td>
<td>CLEAN</td>
<td>Click to erase the log</td>
</tr>
<tr>
<td>6</td>
<td>DOWNLOAD</td>
<td>Click to download the log locally</td>
</tr>
<tr>
<td>7</td>
<td>DISCONNECT</td>
<td>Click when you finish using the virtual keypad. Some physical keypads cannot function when the virtual keypad is connected.</td>
</tr>
</tbody>
</table>

**Related topics**

- Devices tab
- Panel hub
Remote Inspection page

A remote inspection is a series of nine tests that check a panel remotely for any faults that affect the system and its functionality. If at least one of the nine tests fail, the inspection fails. For more information about each inspection test, see Remote inspection tests.

Tests can be performed once or periodically. Finished remote inspections appear at the top of the page and uninitiated tests appear at the bottom of the page.

Filter your search of the Remote Inspection page by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: NAME, ACCOUNT, PANEL ID, GROUP, LAST RRI, NEXT RRI, EMAIL SENT, and REVIEWED. For more information, see Using the search filter.

Figure: Navigating the Remote Inspection page

Table 27. Remote inspection page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Checkbox</td>
<td>Select one or more check boxes to perform an action.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Select a check box to enable MARK AS VIEWED, SCHEDULE, and RUN.</td>
</tr>
<tr>
<td>2</td>
<td>Failed test</td>
<td>Red text indicates that the test is complete and that there was at least one failure.</td>
</tr>
<tr>
<td>3</td>
<td>Successful test</td>
<td>Green text indicates that the test is complete and that no failure is found.</td>
</tr>
<tr>
<td>4</td>
<td>Selected test</td>
<td>Click a completed test to view it in the examination pane.</td>
</tr>
<tr>
<td>5</td>
<td>MARK AS VIEWED</td>
<td>Click to mark one or more remote inspections as viewed. MARK AS VIEWED appears when you select a check box.</td>
</tr>
<tr>
<td>6</td>
<td>SCHEDULE</td>
<td>Click to schedule one or more reports. SCHEDULE appears when you select a check box.</td>
</tr>
<tr>
<td>7</td>
<td>RUN</td>
<td>Click to run one or more reports immediately. RUN appears when you select a check box.</td>
</tr>
<tr>
<td>8</td>
<td>Email icon</td>
<td>Email the results of the completed remote inspection to a user. This has the same function as SEND EMAIL.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Note: For PowerMaster panels, the email address is defined in the private panel report. For Neo and PSP panels, the email address is defined on the INFO tab. For more information on the INFO tab, see Info tab.</td>
</tr>
<tr>
<td>9</td>
<td>Mark as viewed icon</td>
<td>Click to mark the completed remote inspection as viewed. This has the same function as MARK AS VIEWED.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>If a remote inspection is viewed, hover over the icon to see who viewed the report and when.</td>
</tr>
<tr>
<td>10</td>
<td>Schedule</td>
<td>Click the schedule icon to schedule a remote inspection or stop a scheduled remote inspection. This</td>
</tr>
</tbody>
</table>
### Table 1: Function of Icons

<table>
<thead>
<tr>
<th>Icon/Description</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Run icon</td>
<td>Click to run a report immediately. This has the same function as <strong>RUN</strong>.</td>
</tr>
<tr>
<td>12 Progress tracker</td>
<td>Displays the completion percentage of a report that is in progress.</td>
</tr>
<tr>
<td>13 Result color</td>
<td>When you view a report in the examination pane, the report title color indicates success or failure.</td>
</tr>
<tr>
<td></td>
<td>- If the report title is green, the test is successful.</td>
</tr>
<tr>
<td></td>
<td>- If the report title is red, the test is unsuccessful.</td>
</tr>
<tr>
<td></td>
<td>- If the report title is gray, the test did not complete due to lack of information.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> To see a description of each test, see <strong>Remote inspection tests</strong>.</td>
</tr>
<tr>
<td>14 MARK REVIEWED</td>
<td>Click to mark a completed remote inspection as reviewed. This has the same function as <strong>MARK AS VIEWED</strong>.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> If the report is already reviewed, this text is gray.</td>
</tr>
<tr>
<td>15 SEND EMAIL</td>
<td>Click to email the results of a completed remote inspection to a user that is defined in the private report in the panel. This has the same function as the email icon.</td>
</tr>
<tr>
<td>16 SETTINGS</td>
<td>Click to configure the general remote inspection settings. For more information, see <strong>Remote inspection values</strong>.</td>
</tr>
<tr>
<td>17 RUN</td>
<td>Click to run a report again immediately. This has the same function as Run icon and <strong>RUN</strong>.</td>
</tr>
<tr>
<td>18 UPLOAD SCHEDULE</td>
<td>Click to create a new remote inspection schedule. For more information, see <strong>Creating a remote inspection for a batch of panels</strong>.</td>
</tr>
<tr>
<td>19 Examination pane</td>
<td>Click a report to review the results in the examination pane.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> To see a description of each test, see <strong>Remote inspection tests</strong>.</td>
</tr>
<tr>
<td>20 Next report</td>
<td>Click the arrow to review the next report in the test results window.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> Click the arrow on the opposite side of the test results window to review the previous report.</td>
</tr>
</tbody>
</table>

### Related topics

- **Remote inspection tests**
- **Remote inspection values**
- **Creating a remote inspection for a batch of panels**
- **Canceling a remote inspection**
- **Running a remote inspection manually**
- **Scheduling one or more remote inspections for a batch of panels**

### Remote inspection tests

When you view a completed remote inspection in the examination pane, see to the following definitions:

**Note:** For more information about the examination pane, see Examination pane in Table 27.

#### Active faults

The **Active Faults** test is an inspection that checks the panel for faults that currently affect the operation of the panel.

#### Check clock

The **Check Clock** test is an inspection that checks if the time difference between the panel clock and the server clock is greater than the value set in **Remote inspection values**.

#### GPRS

The **GPRS** test is an inspection that checks for a GPRS heartbeat. The GPRS test passes in one of the following cases:

- The GPRS module does not exist. The test title displays in the color gray.
- The GPRS module exists but the keepalive messages are disabled. To disable or enable keepalive messages, see the **GPRS Keep Alive Enabled** toggle in **Group parameters**.
- The GPRS module exists and keepalive messages arrive on time.

#### Reported faults

The **Reported Faults** test is an inspection that checks the panel log file for faults. The test fails if a fault is found.

To define the number of recent events that the test inspects for faults, see **Check for reported faults in last** in **Remote inspection values**.
Total system usage
The Total System Usage test is an inspection that checks the panel for any arm or disarm logs.

- If there is at least one arm or disarm log, the test passes.
- Define how many reports from the panel that the test inspects in Remote inspection values.

Bypassed/In-test zones
The Bypassed/In-test Zones test is an inspection that checks the panel for any log of a bypassed zone. If the test finds that a zone is bypassed, the test fails.

Frequently used zones
The Frequently used zones test is an inspection that checks if zones have been activated in the time defined in the Check frequently used zones not used over value in Remote inspection values. If the time of inactivity is greater than the defined time, the test fails.

Note: The test bypasses zones that are defined as rarely triggered. To mark a zone as rarely triggered, see Bypassing, soak testing, and marking a device as rarely triggered.

Broadband
The Broadband test is an inspection that checks for the presence of a broadband heartbeat.

- If the panel is not connected by broadband or there is no broadband module, the test title displays in the color gray.
- If there is a heartbeat, the test passes. If there is no heartbeat, the test fails.

Failed soak test zones
The Failed Soak test Zones test is an inspection that checks for soak test zones that cause an alarm. If there are no sensors in soak test mode or no alarms from sensors in soak test mode, the test passes.

Note: To put a device in a soak test state, see Putting a device in a soak test state.

Remote inspection values
To change the remote inspection settings, on the Remote Inspections page, click SETTINGS and set your testing preferences. The definition list below defines each setting:

Check for reported faults in last
Set the number of recent events that the test inspects for faults in the panel log file.
- The test fails if a fault is found.
- Select either 10, 20, or 30 events to inspect.

Total system states in last
Set the number of reports that the test inspects for arm or disarm logs.
- The test fails if a system state change is not found in the panel log file.
- Select either 40, 60, or 120 reports to inspect.

Check frequently used zones not used over
Set the period of time the test inspects frequently used zones for an activation log. By default, all zones are defined as frequently used.
If a zone is rarely used, mark it as rarely triggered. To mark a device as rarely triggered on the DEVICES tab, see Bypassing, soak testing, and marking a device as rarely triggered.

Note: A zone is a sensor.

Treat adjusted date/time as failure if adjustment is over
Set the maximum allowed time difference between the panel and server clocks. If the time difference is greater than the value, the test fails.

Figure: REMOTE INSPECTION VALUES dialog box

Remote inspection page
Creating a remote inspection for a batch of panels

Note: To create a remote inspection for a single panel, see Scheduling a remote inspection for an individual panel.

1. Open a new spreadsheet using your chosen application.
2. In the first row, type the panel name in column A, type the inspection date in column B, and type the number of months between each repetition in column C. For more information, see Figure.

Note:
- Enter the date in the following format: YYYY-MM-DD.
- The recognized inspection repetition values for column C are: 0, 1, 3, 6, 9. To perform the test once only, enter a value of 0.

3. Optional: To add an additional panel, type the relevant information in the row below the first entry and follow the same column format. You can add multiple panels.
4. To save the file in a comma delimited format, save the spreadsheet as a CSV file.
5. From the navigation pane in the PowerManage web application, click Remote Inspection.
6. Click UPLOAD SCHEDULE.
7. Click CHOOSE FILE and select the CSV file.

The remote inspection now appears on the Reports page.

Figure: Spreadsheet example

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A00000</td>
<td>2019-01-25</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>A00001</td>
<td>2018-01-25</td>
<td>3</td>
</tr>
</tbody>
</table>

Related topics

Remote inspection page
Scheduling a remote inspection for an individual panel

Scheduling one or more remote inspections for a batch of panels

Note: To schedule a remote inspection for a single panel, see Scheduling a remote inspection for an individual panel.

1. In the navigation pane, click Remote Inspection.
2. Select the check box of the remote inspection to schedule.
3. Click SCHEDULE to open a dialog box.
4. In the Next Inspection field, enter a date manually or select a date in the calendar.
5. From the Choose repetition list, select how often you want the remote inspection to occur. You can select Once, 1 month, 3 months, 6 months, or 9 months.
6. Click SAVE.

Related topics

Remote inspection page
Scheduling a remote inspection for an individual panel

Canceling a remote inspection

1. In the navigation pane, click Remote Inspection.
2. Select the check box of the remote inspection you want to cancel.
   Note: You can only cancel a report that is scheduled to run.
3. Click CANCEL.
4. In the dialog box, click CANCEL.

Related topics

Remote inspection page
Running a remote inspection manually

1. In the navigation pane, click **Remote Inspection**.
2. Select the check box of one or more remote inspections to run manually.
3. Click **RUN**.
4. Click **BEGIN NOW**.

*Related topics*

*Remote inspection page*
Events page

View a list of all panel events on the Events page.

Filter the Users page to return a match of specified criteria that you set in the search bar. Filter your search with one, or a combination of the following criteria: SEVERITY, PANEL ID, PANEL NAME, ACCOUNT, HAS VIDEO, DATE and TYPE. For more information about using the search filter, see Using the search filter.

Figure: Navigating the Events page

Table 28. Events page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Events since last logon</td>
<td>Displays the number of unresolved events since the user last logged on. To enable the notification, from the user icon list, select Settings and turn on Enable alarm supervision. For more information on the user icon, see User icon in Table 2.</td>
</tr>
<tr>
<td>2</td>
<td>Check box</td>
<td>Select the check box of one or more events to enable MARK AS VIEWED.</td>
</tr>
<tr>
<td>3</td>
<td>MARK AS VIEWED</td>
<td>Click MARK AS VIEWED to mark multiple events as viewed. This button has the same function as the Viewed icon, but it can be performed on more than one event. <strong>Important:</strong> Only mark an event as viewed if your investigation is complete.</td>
</tr>
<tr>
<td>4</td>
<td>Panel name</td>
<td>Click the panel name to open it in the panel hub on the DEVICES tab. For more information, see Panel hub.</td>
</tr>
<tr>
<td>5</td>
<td>Event severity</td>
<td>The offline notification icon appears if the PowerManage server does not receive a keepalive message from the panel. <strong>Note:</strong> Define the delay between the panel's last keepalive message and the offline notification in the Groups page. For more information, see Group parameters. The online notification icon appears if the PowerManage server receives regular keep alive messages from a panel that was offline. The trouble icon appears next to the event in the SEVERITY column if there is a trouble event, such as a low battery, AC fail, gas or flood alert. The alarm icon appears if there is an event caused by a breach of security or safety. Panic alarms, burglar alarms and fire alarms are examples of alarms. The information event icon appears when a panel signals information such as a device bypass, an auto test, or any other information messages.</td>
</tr>
<tr>
<td>6</td>
<td>View in examine</td>
<td>Click the event row to open an event in examine mode. For more information on examining events, see Examining events on the Events page.</td>
</tr>
<tr>
<td>mode</td>
<td>Appointment</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>You can find the source of the event in the <strong>APPOINTMENT</strong> column. The source can be one of the following examples:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Panel: Low battery, tamper, etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Device: The panic button on a key fob, a sensor triggering a burglar alarm</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Server: Online and offline status reports</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Stream new events</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
</tr>
<tr>
<td>Turn on the <strong>Stream new events</strong> toggle to update the <strong>Events</strong> page every time a new event occurs.</td>
</tr>
<tr>
<td><strong>Note:</strong> By default, the <strong>Stream new events</strong> toggle is turned off.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Raw event number icon</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
</tr>
<tr>
<td>Hover over the icon to view the raw event number that was sent to the server.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Viewed or unviewed icon</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
</tr>
<tr>
<td>The eye symbol indicates unviewed reports. If you click the eye icon, a check mark replaces it to indicate the report is viewed.</td>
</tr>
<tr>
<td><strong>Note:</strong> Only mark an event as viewed if your investigation is complete.</td>
</tr>
</tbody>
</table>

**Related topics**

- [Examining event video on the Events page](#)
- [Examining events on the Events page](#)
- [Viewing events in the Events page](#)
- [Viewing an event in the Events page](#)

**Examining event video on the Events page**

1. In the navigation pane, select **Events**.
2. Select the event with video to examine. To filter the **Events** page to only display events with video footage, from the **Search** list, select **has video**. From the **Has Video** list, select **Yes**.
3. Play the video in the examination pane to view the recorded footage.
4. To view live footage, click **LIVE VIDEO**.
5. **Optional:** To download the footage, click **DOWNLOAD**.

**Related topics**

- [Events page](#)
- [Examining events on the Events page](#)
Examining events on the Events page

On the Events page, select the line of an event to view it in examine mode. The event is highlighted and appears in context with other events from the panel that you can examine.

Figure: Examining events on the Events page

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Exit</td>
<td>Click the arrow to return to the Events page.</td>
</tr>
<tr>
<td>2</td>
<td>Selected event</td>
<td>The selected event is highlighted.</td>
</tr>
<tr>
<td>3</td>
<td>LOAD NEWER</td>
<td>Click LOAD NEWER to load up to ten more recent events. The LOAD NEWER button only appears if more recent events exist.</td>
</tr>
<tr>
<td>4</td>
<td>LOAD OLDER</td>
<td>Click LOAD OLDER to load up to ten more older events.</td>
</tr>
<tr>
<td>5</td>
<td>Viewed event</td>
<td>A check mark indicates that a user marked the event as viewed.</td>
</tr>
<tr>
<td>6</td>
<td>Unviewed event</td>
<td>The unviewed icon indicates that a report is not viewed. If you select the icon, a check mark replaces it to indicate that the report is viewed. Only mark an event as viewed if your investigation is complete.</td>
</tr>
<tr>
<td>7</td>
<td>Examination pane</td>
<td>Click an event row to see more information in the examination pane about the source device that detects the event. If the event has video footage, you can play the recorded footage in the examination pane. For more information, see Using the video on demand tab.</td>
</tr>
</tbody>
</table>

Related topics

Events page
Examining event video on the Events page
Viewing events in the Events page
Viewing an event in the Events page
Using the video on demand tab
Viewing an event or multiple events on the Events page

1. From the navigation pane, select **Events**.
2. Navigate to the events you want to mark as viewed and select the check box at the start of each line.
   
   **Note:** You can select the eye symbol to quickly mark a single event as viewed. See Viewed or unviewed icon in Table 28.

3. Click **MARK AS VIEWED**.
Reports page

View, create, stop and remove reports on the Reports page.

Filter your search of the Reports page by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: IS ACTIVE, CREATED, LAST REPORT, and NEXT REPORT. For more information, see Using the search filter.

Figure: Navigating the Reports page

Table 30. Reports page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more reports to enable use of STOP and REMOVE.</td>
</tr>
<tr>
<td>2</td>
<td>STOP</td>
<td>Click to stop a report that is currently running. If you stop a report, it will not run on scheduled dates in the future. STOP appears when you select a check box.</td>
</tr>
<tr>
<td>3</td>
<td>REMOVE</td>
<td>Click to remove a report from the list of reports and cancel any recurrences that are scheduled in the future. REMOVE appears when you select a check box.</td>
</tr>
<tr>
<td>4</td>
<td>PDF</td>
<td>Click to download the report locally as a PDF file. The .pdf format is more readable than a .csv file and contains more panel information.</td>
</tr>
<tr>
<td>5</td>
<td>CSV</td>
<td>Click to download the report locally as a CSV file.</td>
</tr>
</tbody>
</table>
| 6       | ADD REPORT    | Click to create a new report for all panels that are enrolled on the server. For more information, see Creating a new report for all panels on the server.  
Note: To create a new report for one or more panels, see Creating a new report on the Panels page. |
| 7       | Viewed/unviewed icon | The eye icon indicates unviewed reports. If you click the icon, a check mark replaces it to identify the report as viewed. Only mark an event as viewed if you conclude the event investigation. |

Related topics

Creating a new report for all panels on the server
Creating new reports
Stopping or removing a report from the Reports page
Creating new reports

To create a new report for all of the panels that are enrolled in the server, see the definitions below and follow the procedure in Creating a new report on the Reports page.

To create a new report for one or more panels, see the definitions below and follow the procedure in Creating a new report on the Panels page.

Figure: CREATE REPORT FOR ALL PANELS dialog box

Report Name

Name the report as descriptively as possible.

Note: The report name is mandatory.

Report options:

Report type

- **One time**: The report runs once only.
- **Daily**: Set your report to run daily, or in a regular sequence of days. For example, you can set the report to run every day, every two days, every three days, or at any regular interval up to every 30 days. You can also configure the report to run every weekday only.
- **Weekly**: Set the report to run on a weekly basis. For example, you can set the report to run every week, every two weeks, every three weeks, or at any week based interval up to every 52 weeks. You can set the day of the week you want the report to run.
- **Monthly**: Set your report to run on a monthly basis. For example, you can set the report to run every month, every two months, every three months, or at any month based interval up to every 12 months. You can then select one of two options to set the day of the month that the report runs:
  1. Set the report to run on every first, second, third, fourth, or fifth day of the month.
  2. Set the report to run on one specified day of the week, based on its ordinal occurrence in a month. For example, you can set the report to run on the first Monday of every month, the second Friday of every month, or the fourth Wednesday of every month. The highest ordinal occurrence you can set is the fourth occurrence of a day in the month.

Range of recurrence

Set the report to recur constantly, to end after a specified number of recurrences, or to end on a specified date.

Note: This option is not available if you set Report Type to One time.

Schedule start

Set when the recurring report starts. The default setting is Start Right Now.

If you clear the Start Right Now check box, a date and time field appear. Click the date field to select a start date in the calendar interface and click the time field to select a start time.

Note: If you click X in the time field, a default time of 12:00 AM is set.

Content options

You can read reports on the Reports page. Alternatively, you can send a report to an email address or an FTP server site.

On the Reports page you can set the format of the report to a CSV file. The option to set the format of the report to a more readable PDF file is available only when you create a report on the Panels page. For more information, see Creating a new report on the Panels page.

Related topics

Reports page

Creating a new report on the Panels page
Creating a new report for all panels in the server

1. In the navigation pane, click Reports.
2. Click ADD REPORT.
3. Enter a report name in the Report Name field and configure the settings to define your report.
   
   Note: See Creating new reports for more information on report settings.
4. Click SAVE.
   
   The report now appears on the Reports page.

Related topics

Reports page

Stopping or removing a report from the Reports page

Note: If you remove a report, it is deleted from the page and you cannot reuse it.

1. In the navigation pane, click Reports.
2. Select the check box of the report to stop or remove.
   
   Note: You can select multiple reports to stop or remove at the same time, but you can only perform one function at a time.
3. Perform one of the following actions:
   
   - Click STOP
   - Click REMOVE
4. Click OK.

Related topics

Reports page
Mass upgrade the firmware of a group of control panels, Ethernet Powerlinks, wired keypads, PGH outputs, and communication boards on the Firmware page. A device group only appears on the Firmware page if the server contains an upgrade package related to the device.

After selecting a device for upgrade, filter your search by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: NAME, PANEL ID, ACCOUNT, GROUP, MODEL, CONTROL PANEL, WIRED KEYPAD, ZONE EXPANDER, OUTPUT EXPANDER, POWER SUPPLY, POWER SUPPLY WITH OUTPUTS, PGH, COMMUNICATOR, AUDIO VERIFICATION. For more information, see Using the search filter.

### Table 31. Firmware page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Upgrade status</td>
<td>Click Upgrade Status to view the upgrade status of firmware upgrades.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>You can stop a software upgrade on the Processes page if it has a START status. For more information, see Stopping a process. To stop a process for an individual panel, see Processes tab.</td>
</tr>
<tr>
<td>2</td>
<td>Quick search</td>
<td>Enter a search term to search the devices that are available for upgrade.</td>
</tr>
<tr>
<td>3</td>
<td>Firmware groups</td>
<td>The firmware packages that are available for mass upgrade</td>
</tr>
</tbody>
</table>

### Table 32. Firmware page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more groups to enable UPGRADE.</td>
</tr>
<tr>
<td>2</td>
<td>Return</td>
<td>Click to return to Firmware page</td>
</tr>
<tr>
<td>3</td>
<td>UPGRADE</td>
<td>Click UPGRADE to apply the upgrade package to the selected groups. To upgrade the firmware of an individual panel, see Firmware tab. The firmware upgrade times out after a week if the process does not finish. If the panel is</td>
</tr>
</tbody>
</table>
offline, in an armed state, or experiencing troubles, the upgrade process pauses in a 
START state.

Note: Power-link upgrades are an exception. Power-link upgrades time out after one 
hour.

Related topics

**Firmware tab**

Mass upgrading the firmware of a device

Mass upgrading the firmware of a device

1. In the navigation pane, click **Firmware**.
2. From the **CHOOSE DEVICE FOR MASS UPGRADE** list, click the device type that you want to upgrade. For more information, see .
3. From the **UPGRADE CONTROL PANEL TO VERSION** list, select the software version you want to upgrade the device to.
4. Select the check box of one or more panels to upgrade.
5. Click **UPGRADE**.
6. Click **OK**.

Related topics

**Firmware page**

Upgrading the firmware related to an individual panel in the Panels hub
System drop-down menu

To manage issues related to the server, select from the System drop-down menu.

Manage server issues related to the following categories:

- Groups
- Processes
- Users
- Roles
- Action log
- Central stations
- Basic configurations
- Installers
- Interactive users
- Dashboard

Groups page

Manage panel groups on the Groups page. A group is a collection of panels that share the same configuration settings.

Note: Any panel that connects by auto enroll automatically joins Main Group.

Figure: Navigating the Groups page

Table 33. Groups page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more groups to enable REMOVE.</td>
</tr>
<tr>
<td>2</td>
<td>REMOVE</td>
<td>Click to remove one or more selected panels from the server. Select a check box to enable REMOVE.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Note: You cannot remove Main Group.</td>
</tr>
<tr>
<td>3</td>
<td>Group hub</td>
<td>Click the row of the group to open it in the group hub. In the group hub, you can view general group and central station information in the GENERAL and CS COMMUNICATING tabs. For more information on the group hub, see Group hub.</td>
</tr>
<tr>
<td>4</td>
<td>ADD GROUP</td>
<td>Click to add a new panel to the server. For more information about adding a group to the server, see Adding groups to the Groups page and Adding a group to the Groups page.</td>
</tr>
<tr>
<td>5</td>
<td>Connected users</td>
<td>Click the connected users icon to display a list of all of the server users that have privileges to view the panels of the group.</td>
</tr>
</tbody>
</table>

Related topics

Adding a new group

Group parameters

Configuring the central station communication settings for a group
Group parameters

If you add a new group to the server or edit an existing group, configure the parameters in the ADD GROUP or EDIT GROUP dialog boxes.

To make a new group in the server, see Adding a group to the groups page.

To edit a group configuration, see EDIT in Table 36.

Figure: Groups parameters dialog box

Table 34. Group parameters interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name</td>
<td>Each group name must be unique and can only contain the characters: A-Z, a-z, and 0-9. Spaces are also accepted.</td>
</tr>
<tr>
<td>2</td>
<td>Description</td>
<td>Enter an optional description of the group in the Description field.</td>
</tr>
</tbody>
</table>
| 3       | PowerMaster panel GPRS keep alive settings | - Keep Alive enabled: To disable the GPRS keep alive and reduce GPRS communication, turn off Keep Alive enabled. Turn on Keep Alive enabled to enable the keep alive.  
- Keep Alive Period: To determine how often the panel sends a keep alive message, enter a value in the Keep Alive Period field.  
- Offline Timer: If no keep alive message reaches the server, the panel’s online status is set to GPRS Offline on the Panels page and a message is sent to the central station or automation. To delay the offline message by a specified time, enter a value that is greater than the Keep Alive Period value in the GPRS Offline Timer field. |
| 4       | PowerMaster panel Broadband keep alive settings | - Encryption enabled: Turn on Encryption enabled to encrypt messages that are sent from the panel with SSL encryption. To disable encryption, turn off Encryption enabled. |
Old power-link boards cannot encrypt messages. With newer power-link boards, you cannot disable encryption if the security level is set to medium or high in the administration console.

- **Keep Alive Period**: To define how often the panel sends keep alive messages, enter a value in the **Keep Alive Period** field. The smallest value you can enter in the field is 5 seconds.

- **Broadband Offline Timer**: If no keep alive message reaches the server by Ethernet, the panel's online status is set to **BBA Offline** on the **Panels** page and a message is sent to the central station or automation. To delay this message by a specified time, enter a value that is greater than the **Keep Alive Period** value in the **Broadband Offline Timer** field.

  **Note**: You cannot disable broadband keep alive messages for PowerMaster panels.

<table>
<thead>
<tr>
<th>5</th>
<th>FIBRO Neo panel keep alive settings</th>
</tr>
</thead>
</table>
|   | **GPRS Keep Alive enabled**: To disable the GPRS keep alive and reduce GPRS communication, turn off **Keep Alive enabled**. To enable the keep alive, turn on **Keep Alive enabled**.  
  **Note**: If you turn on **Keep Alive enabled**, ensure that the correct receiver channel directs to a PowerManage server that can support a GPRS heartbeat.  
  **Broadband Keep Alive enabled**: Turn on **Keep Alive enabled** to disable the Ethernet heartbeat.  
  **Note**: If you enable the broadband keep alive, ensure that the correct receiver channel directs to a PowerManage server that can support an Ethernet heartbeat.  
  **Keep Alive Period**: To determine how often the panel sends a keep alive message, enter a value in the **Keep Alive Period** field.  
  **GPRS Offline Timer**: If no keep alive message reaches the server, the panel's online status is set to **GPRS Offline** on the **Panels** page and a message sends to the central station or automation. To delay this message by a specified time, enter a value that is greater than the **Keep Alive Period** value in the **GPRS Offline Timer** field.  
  **Broadband Offline Timer**: If no keep alive message reaches the server by Ethernet, the panel's online status is set to **BBA Offline** in the **Panels** page and a message is sent to the central station or automation. To delay this message by a specified time, enter a value that is greater than the **Keep Alive Period** value in the **Broadband Offline Timer** field. |

<table>
<thead>
<tr>
<th>6</th>
<th>Panel time synchronization</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To periodically synchronize the panel clock with the server clock, select the <strong>Panel's Time Synchronization</strong> check box.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7</th>
<th>PowerMaster upgrade method</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From the <strong>PowerMaster upgrade method</strong> list, select either <strong>GPRS</strong> or <strong>Broadband</strong> as a connection type for upgrades.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8</th>
<th>SAVE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Click to save the group configuration.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9</th>
<th>Server messaging Language</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From the <strong>Server Messaging Language</strong> list, select a server messaging language.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10</th>
<th>Local wake up</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unlike Ethernet, GPRS does not provide an open session between the server and the panel. To send a wake-up SMS to the panel every time an open connection is required between the server and the panel, select the <strong>Local wake-up</strong> check box.</td>
</tr>
</tbody>
</table>

**Related topics**
- Adding a new group
- Group hub
- Configuring the central station communication settings for a group
- CS communicating tab in the group hub
- Group central station communication settings
Adding a new group

1. In the navigation pane, click System, then click Groups.
2. Click ADD GROUP.
3. Enter the information required in the ADD GROUP dialog box. For more information about the ADD GROUP dialog box settings, see Adding groups to the Groups page.
4. Click SAVE.

The new group now appears on the Groups page.

To complete the setup, configure the central station communication settings. For more information, see Configuring the central station communication settings for a group.

Related topics

Adding groups to the Groups page
Configuring the central station communication settings for a group
Groups page

Group hub

View and edit general group settings and central station communication settings in the group hub. To open a group in the group hub, on the group page, click the group row.

Figure: Navigating the Groups hub

Table 35. Group hub interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Group name</td>
<td>The name of the group you open in the group hub</td>
</tr>
<tr>
<td>2</td>
<td>Group GENERAL tab</td>
<td>Displays general group information and parameters. For a description of the group information and parameter fields, see Groups page parameters. To edit the group information and parameters, see Edit group.</td>
</tr>
<tr>
<td>3</td>
<td>Group CS COMMUNICATING tab</td>
<td>Click to manage the communication between the panel and the central station or automation. For more information, see CS communicating tab in the Groups hub.</td>
</tr>
<tr>
<td>4</td>
<td>EDIT GROUP</td>
<td>Click to edit the group page parameters. For more information, see Group page parameters.</td>
</tr>
</tbody>
</table>
CS communicating tab in the group hub

Define which event types are communicated to one or more central stations or automations on the **CS COMMUNICATING** tab.

Figure: CS COMMUNICATING tab in the group hub

Table 36. CS communicating tab interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Central station</td>
<td>A central station or automation that is connected to the group. The central stations that appear here are added and defined on the <strong>Central stations</strong> page. For more information, see <strong>Central stations page</strong>.</td>
</tr>
<tr>
<td>2</td>
<td>EDIT</td>
<td>To determine the event types that the panel group communicates to the central station, click <strong>EDIT</strong> to open the <strong>Event types</strong> dialog box.</td>
</tr>
</tbody>
</table>
| 3       | Event types dialog box | Determine the event types that the group of panels communicates to the central station.  
- The name of the central station is the title of the dialog box.  
- To open the **Event types** dialog box, click **EDIT**. |
| 4       | All check box | Select or clear all of the event type check boxes with the **All** check box. |
| 5       | Event type check boxes | Select a check box to enable the communication of that event type to the central station. By default, all of the check boxes are cleared. For more information about each event type check box, see **Group central station communication settings**. |

Related topics

- **Groups page**
- **Configuring the central station communication settings for a group**
- **Group hub**
- **CS communicating tab in the group hub**
- **Group central station communication settings**
Group central station communication settings
Select a check box to enable or disable the communication of various event types to one or more central stations.

*Figure: CS COMMUNICATING tab in the group hub*

The following list defines the information each event type communicates to the central station when you select the relevant check box on the **CS COMMUNICATING** tab:

- **Alarm**
  If there is a security or safety breach, an alarm notification is sent to the central station. Examples of security and safety breaches are burglary, fire, emergency, and panic alarms.

- **Alert**
  If there is an event that requires attention, an alert notification is sent to the central station. Examples of alert events are low battery, AC failure, gas, and flood events.

- **Restore**
  If a detector reading returns to its original state, a restore alert is sent to the central station.

- **Security open/close**
  If the state of the panel changes, the central station is updated. Examples of panel states are away, home, and disarm.

  **Note:** You can configure the panel to send detector open and close notifications even when the panel is in a disarm state.

- **Camera being viewed**
  If a PIR CAM requests video on demand, a notification is sent to the central station.

- **Camera trouble**
  Currently not supported.

- **Home devices (HD) on/off**
  If a PGM turns on or off, a notification is sent to the central station.

- **Home devices (HD) trouble**
  Currently not supported.

- **Online**
  When the panel goes online, a notification is sent to the central station.

- **Offline**
  When the panel goes offline, a notification is sent to the central station.

- **Notice**
  If there is an info message, such as a device bypass or panel auto test, a notification is sent to the central station.

- **Routine remote inspection (RRI)**
  After a routine remote inspection, a success or failure notification is sent to the central station.

- **Open/close**
  If the state of a detector changes, a notification is sent to the central station.

- **Illumination**
  If there is an alert related to light, a notification is sent to the central station.

- **Temperature**
  -66-
If there is a temperature alert, a notification is sent to the central station.

Related topics
Groups page
Configuring the central station communication settings for a group
Group hub
CS communicating tab in the group hub

Configuring the central station communication settings for a group

1. In the navigation pane, click **System**, then click **Groups**.
2. On the **Groups** page, click the group to configure.
3. Click the **CS COMMUNICATING** tab.
4. Navigate to the central station to configure and click **EDIT**.
5. Select the check boxes of the alert types to communicate to the central station. For more information, see Configuring central station communication settings for groups.
6. Click **SAVE**.

Related topics
Configuring the central station communication settings for a group
Groups page
Adding groups to the Groups page
Processes page

View a list of all processes on the Processes page. To view the processes for an individual panel, see the Processes tab.

Each row represents a single process and each row displays the following:

- Process start time
- Panel ID
- Process description
- Current status
- Process creator name
- Duration.

This information is contained in the column titles: STARTED, PANEL, PROCESS, STATUS, USER, and DURATION.

Filter your search of the Processes page by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: PANEL ID, PANEL NAME, TYPE, USER, STATUS, STARTED AT. For more information, see Using the search filter.

Figure: Navigating the Processes page

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more processes to enable use of STOP.</td>
</tr>
<tr>
<td>2</td>
<td>STOP</td>
<td>Click to stop one or more selected processes that are running.</td>
</tr>
<tr>
<td>3</td>
<td>PROCESS</td>
<td>A description of the process</td>
</tr>
<tr>
<td>4</td>
<td>STATUS</td>
<td>A description of the status of the process. A progress bar indicates the process is running and the warning icon indicates the process stopped. The text after the warning icon indicates the reason the process stopped.</td>
</tr>
</tbody>
</table>
| 5       | USER       | Displays the name of the user that initiates the process
| Note: If a process requires a subsequent task to complete the current process, the user name for subsequent process task is SYSTEM. |
| 6       | DURATION   | Displays the total or current run time of the process. For more information, see Process duration column. |
| 7       | Cancel pro-| Click to stop a process that runs                                             |
| cess    | Note: This has the same function as STOP except that you can only stop one process at a time. |

Related topics

Process duration column
Stopping a process

Processes tab

Processes page duration column

when a process runs, the DURATION column displays the run time of the process. If a process is complete, the DURATION column displays the total run time of the process.

If the process does not finish, it times out after one hour. In this case, the process terminates and a time-out error displays in the STATUS column. The following examples are exceptions to this rule:

- A software upgrade cannot start if the panel is in an armed state.
- A software upgrade process times out after one week.
- A walk test for Neo panels times out after 15 minutes.
- A walk test for a PowerMaster panel times out after 500 seconds, or 8 minutes and 20 seconds.
- A remote inspection for Neo panels times out after 10 minutes.
- A video on demand process for a PIR CAM times out 10 minutes after it receives the final image.
- The estimated time-out period for a remote inspection is the number of devices, multiplied by 50 seconds.

Related topics

Processes page

Stopping a process

Note: To stop a single process while it is in operation, Click X. X does not appear if you cannot stop the process.

To stop multiple processes at one time, complete the following steps:

1. In the navigation pane, click System, then click Processes.
2. Select the check box of one or more processes to cancel.
3. Click OK.

Related topics

Processes page

Process duration column
Users page

Add, suspend, remove, enable and edit server users on the Users page.

Important: You can manage all server users on the Users page, except the Default Super Admin. For more information on the Default Super Admin, see Default super admin.

Each row in the list represents an individual user and displays the following information:

- Username and email address
- User phone number
- Latest log in time. If there is no date and time information in the LAST LOGIN column, the user has never logged in to the server.
- Role of the user. For more information about roles, see Roles page.
- Title of the administrator who created the user account

This information is contained in the column titles: NAME, PHONE, LAST LOGIN, ROLE, and CREATED BY.

Filter your search of the Users page by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: NAME, PHONE, ROLE NAME, ROLE CREATOR NAME, and LAST LOGIN. For more information, see Using the search filter.

Figure: Navigating the Users page

Table 38. Users page interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more events to enable REMOVE, SUSPEND, and ENABLE.</td>
</tr>
<tr>
<td>2</td>
<td>User status</td>
<td>The user is enabled.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The user is suspended.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The user is logged in to the server.</td>
</tr>
<tr>
<td>3</td>
<td>REMOVE</td>
<td>Click to remove a user from the server</td>
</tr>
<tr>
<td>4</td>
<td>SUSPEND</td>
<td>Click to suspend a user. A suspended user cannot log on to the server.</td>
</tr>
<tr>
<td>5</td>
<td>ENABLE</td>
<td>Click to enable a user. Enabled users can log on to the server.</td>
</tr>
<tr>
<td>6</td>
<td>ADD USER</td>
<td>Click to add a new user to the server</td>
</tr>
<tr>
<td>7</td>
<td>Edit user</td>
<td>Click to edit user information</td>
</tr>
</tbody>
</table>

Related topics

Adding a new user  Editing user information
Adding or editing users  Removing, suspending and enabling users
Default super admin
Default super admin

There is always at least one Default Super Admin for a PowerManage server. The Default Super Admin is a permanent role with full privileges.

The default username and default password are as follows:

- **Username:** admin@tycomonitor.com
- **Password:** Admin123

**Important:** Change the Default Super Admin password as soon as possible. For more information on changing a password, see [Changing your logon password](#).

**Related topics**

- Adding or editing users
- Users page
- Adding a new user
- Editing user information
- Removing, suspending and enabling users

**Removing, suspending and enabling users**

1. In the navigation pane, click **System**, then click **Users**.
2. Select the check box of the user to remove, suspend, or enable.

   **Note:** You can select multiple users to remove, suspend or enable at the same time, but you can only use one of the functions at a time.

3. Perform one of the following actions:

   - Click **REMOVE**.
   - Click **SUSPEND**.
   - Click **ENABLE**.

4. Click **OK**.

**Related topics**

- Users page

**Adding or editing users**

Add a new user or edit the information of an existing user on the **Users** page.

When you add a new user or edit the information of an existing user, you can set the following information:

- Full name
- Email address
- Phone number
- Country
- **Belongs to role**
- **Password**

The user logs on to the system with the email address and password you define.

The **Belongs to role** list displays all roles available on the **Roles** page. For more information, see [Roles page](#).

**Related topics**

- Users page
- Adding a new user
- Editing user information
- Default super admin
Adding a new user

1. In the navigation pane, click System, then click Users.
2. Click ADD USER.
3. Type the information required in the Full name, Email Address, Phone, Country, Belongs to role, and Password fields.
4. Click SAVE.

The new user now appears in the users list.

Related topics
Adding or editing users
Users page

Editing user information

1. In the navigation pane, click System, click Users.
2. Navigate to the user that to edit and click the edit user button.
3. Edit the information you want to change in the Full name, Email Address, Phone, Country, Belongs to Role, and Password fields.
4. Click SAVE.

Related topics
Adding a new user
Adding or editing users
Default super admin
Users page
Roles page

Assign roles to server users on the Roles page.

Each server user has one role type. The role type defines the following:

- The pages the user can access
- The functions the user can perform
- The groups the user can manage

**Note:** For more information about groups, see Groups page. For more information about users, see Users page.

Each row on the Roles page represents a role and displays the following information:

- The role name. Administrator, Operator, and Event interface user, are examples of role names. For more information, see Role types.
- The role name of the user that created the role
- The username of the role creator
- The groups available to the role

This information is contained in the column titles: NAME, PARENT ROLE, CREATED BY, and GROUPS.

Filter your search of the Roles page by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: NAME, PARENT ROLE, and CREATOR. For more information, see Using the search filter.

Figure: Navigating the roles page

![Roles page interface elements](image)

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more roles to enable REMOVE.</td>
</tr>
<tr>
<td>2</td>
<td>REMOVE</td>
<td>Click to remove a user from the server. Do not remove all of the roles. If you remove all of the roles, you cannot create additional roles for new users. If a role is assigned to a user, you cannot delete the role on the Roles page. See Users page for more information.</td>
</tr>
<tr>
<td>3</td>
<td>ADD ROLE</td>
<td>Click to create a new role</td>
</tr>
<tr>
<td>4</td>
<td>Edit role</td>
<td>Click to edit a role</td>
</tr>
</tbody>
</table>

Related topics

- Role types
- Editing a role
- Adding a new role

Role types

There are three predefined role types in the server: Administrator, Operator, and Event interface user.
You can change or remove these roles but do not remove all of the roles. If you remove all of the roles, you cannot create additional roles for new users.

**Administrator**

The administrator role can access all of the menus and pages. Managers use the administrator role.

**Operator**

The operator role can access all of the menus except the System list. Users that control panels but do not have any server configuration permissions use the operator role.

**Event interface user**

By default, the event interface user role does not have any permissions. The role is used by the automation software to retrieve alarm video scripts from the PowerManage server.

**Related topics**

* Roles page
* Adding a new role
* Editing a role

**Adding a new role**

1. In the navigation pane, from the System list, select Roles.
2. On the Roles page, click ADD ROLE.
3. Enter a role name in the Name field.
4. From the Parent Role list, select a parent role.
5. From the Unit Groups list, select one or more groups that the role manages.
   
   **Note:** A group defines the panel types that the role manages. For more information about groups, see Groups page.
6. Click SAVE.

**Related topics**

* Roles page
* Editing a role

**Editing a role**

1. In the navigation pane, from the System list, select Roles.
2. Navigate to the role to edit and click the edit role button. For more information, see Edit role in Table 39.
3. Edit the role with one or more of the following actions:
   - Edit the information required in the Name, and Unit groups fields.
   - To delete a unit group, click X.
   - To add a unit group, click the Unit groups field and select one or more unit groups from the Unit Groups list.
4. Click SAVE.

**Related topics**

* Roles page
* Role types

* Adding a new role
Central stations page

Use the **Central stations** page to manage the central station applications that connect to the PowerManage server.

On the **Groups** page, connect groups to one or more of the central stations defined on this page. For more information about groups, see [Groups page](#).

Each row on the **Central stations** page represents a role and displays the following information:

- The Central station name
- The protocol used
- The communication parameters of the central station

This information is contained in the column titles: **NAME**, **PROTOCOL**, and **COMMUNICATION**.

Filter your search of the **Central stations** page by selecting one or more filter values from the **Search** list. From the **Search** list, select a filter value from one or more of the following keys: **NAME**, **PROTOCOL**, **HOST**, **PORT**, and **DEVICE**. For more information, see [Using the search filter](#).

**Note:**

- The **Central stations** page is an automation application.
- Self-monitoring users do not need to use this page.

**Figure: Navigating the Central Stations page**

![Central Stations page interface elements](image)

**Table 40. Central stations page interface elements**

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more central station applications to enable REMOVE.</td>
</tr>
<tr>
<td>2</td>
<td>REMOVE</td>
<td>Click to remove one or more central stations.</td>
</tr>
<tr>
<td>3</td>
<td>ADD CENTRAL STATION</td>
<td>Click to add a new central station. For more information about adding a central station, see <a href="#">Adding a central station</a>. For more information about adding or editing central stations, see <a href="#">Adding or editing central stations</a>.</td>
</tr>
<tr>
<td>4</td>
<td>Edit central station</td>
<td>Click to edit a central station configuration. For more information about editing a central station, see <a href="#">Editing a central station configuration</a> and <a href="#">Adding or editing central stations</a>.</td>
</tr>
</tbody>
</table>

**Related topics**

- [Adding a central station](#)
- [Adding or editing central stations](#)
- [Editing a central station configuration](#)
- [Removing a central station](#)
Adding or editing central stations

Configure the central station settings when you add a new central station or edit an existing central station configuration.

For more information about adding a new central station, see Adding a central station.

For more information about editing a central station configuration, see Editing a central station configuration.

The following list defines the central station settings:

- **Name**: Enter a name that is local and identifiable to the server.
  
  **Note**: When adding a central station, the Name field is mandatory. When editing a central station, the Name field is read-only.

- **Protocol**: Select a protocol that is suitable for the central station or automation. For example, MasterMind or Patriot servers use NMLR2 protocols, and BOLD’s Manitou server uses FEP protocol.

- **Heart beat**: Define how often the server checks the status of the connection. The heart beat is measured in seconds.

- **Retry time**: Define how often the server automatically tries to send a message to the central station in case of a failure.

- **Retry count**: Define how many times the server automatically tries to send a message to the central station in case of a failure.

- **Connection type**: From the Connection Type list, select one of the following options:
  
  - Transmission Control Protocol/Internet Protocol (TCP/IP). If you select TCP/IP, continue to enter the required information in the Host and Port fields.
  
  - Serial connection type. If you select Serial, enter a serial port in the Serial Port field.

- **Security**: If you select a TCP/IP connection, from the Security list, select one of the following options: SSL 2/3, SSL 3, TLS 1, or None.

Adding a central station

1. In the navigation pane, click System, then click Central Stations.

2. Click ADD CENTRAL STATION.

3. Enter the information required in the Name, Protocol, Heart beat, Retry time, Retry count, and Connection Type fields. For more information, see Adding or editing central stations.

4. Click SAVE.

Related topics

Central stations page
Adding or editing central stations
Editing a central station configuration
Removing a central station
Editing a central station configuration

1. In the navigation pane, click System, then click Central Stations.
2. Click the edit button of the central station to edit.
3. Enter the information that is required in the Name, Protocol, Heart beat, Retry time, Retry count, and Connection Type fields. See Adding or editing central stations for more information.
4. Click SAVE.

Related topics:
Central stations page
Adding or editing central stations
Adding a central station
Removing a central station

Removing a central station

1. In the navigation pane, click System, then click Central Stations.
2. Select the check box of one or more central stations to remove.
3. Click REMOVE.
4. To confirm the function, click OK.

Related topics:
Central stations page
Adding or editing central stations
Adding a central station
Editing a central station configuration
Basic configurations page

Manage created panel configurations on the **Basic Configurations** page. A basic configuration is a copy of one or more configuration parameters from an existing panel that you can use for multiple panels. To create a basic configuration from an existing panel configuration, see [Creating a basic configuration from an existing panel configuration](#).

To push a basic configuration to one or more panels, see **Pushing a basic configuration to one or more panels**.

Each row on the page represents a basic configuration. A row displays the configuration name, panel model, creation date, and update time. This information is contained in the column titles: **NAME**, **PANEL MODEL**, **CREATED**, and **UPDATED**.

Filter your search of the **Basic Configurations** page by selecting one or more filter values from the **Search** list. From the **Search** list, select a filter value from one or more of the following keys: **NAME**, **VENDOR**, and **CREATED**. For more information, see [Using the search filter](#).

Figure: Navigating the basic configurations page

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more basic configurations to enable <strong>REMOVE</strong>.</td>
</tr>
<tr>
<td>2</td>
<td><strong>REMOVE</strong></td>
<td>Click to remove one or more basic configurations</td>
</tr>
<tr>
<td>3</td>
<td>Basic configuration</td>
<td>A basic configuration. Click the basic configuration row to view a list of panels that are eligible for the configuration. To push the basic configuration to one or more panels, see <strong>Pushing a basic configuration on the Basic Configuration page</strong>.</td>
</tr>
<tr>
<td>4</td>
<td>Edit configuration</td>
<td>Click to edit the basic configuration. For more information about basic configuration parameters, see <strong>Basic configuration parameters</strong>.</td>
</tr>
</tbody>
</table>

**Table 41. Basic configurations page interface elements**

**Related topics**

- [Basic configurations page](#)
- [Basic configuration parameters](#)
- [Editing a basic configuration](#)
- [Pushing a basic configuration on the Basic configuration page](#)
- [Removing a basic configuration](#)
Basic configuration parameters

To configure the parameters of a basic configuration, on the Basic Configuration page, click the edit configuration button. For more information, see Edit configuration in Table 41.

Table 42. Basic configuration editing interface elements

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Selected parameters</td>
<td>When you push a basic configuration to one or more panels on the Panels page, only the selected fields are pushed to the panel configuration. You can select or clear other parameter check boxes to include or exclude the parameters from the basic configuration.</td>
</tr>
<tr>
<td>2</td>
<td>Undo</td>
<td>Click the undo arrow to undo a selection or change.</td>
</tr>
<tr>
<td>3</td>
<td>Enable/disable</td>
<td>Click to enable or disable functions</td>
</tr>
<tr>
<td>4</td>
<td>Table of contents</td>
<td>Expand the table of contents to navigate the configuration parameters quickly.</td>
</tr>
<tr>
<td>5</td>
<td>Show only changed</td>
<td>Select the Show only changed check box to only view the parameters you edit.</td>
</tr>
<tr>
<td>6</td>
<td>Quick search</td>
<td>Enter a search term in the Quick search field to search the configuration parameters. You can search parameter names and the possible values of the parameters.</td>
</tr>
<tr>
<td>7</td>
<td>SAVE</td>
<td>Click to update the basic configuration. If you make any change, SAVE is enabled.</td>
</tr>
</tbody>
</table>

Related topics

Basic configurations page
Editing a basic configuration
Pushing a basic configuration on the Basic configuration page
Removing a basic configuration
Editing a basic configuration

1. In the navigation pane, from the **System** list, select **Basic Configurations**.
2. Click the edit button of the basic configuration that to edit.
3. Make the required changes. For more information about basic configuration parameters, see **Basic configuration parameters**.
4. Select the **Show only changed** check box to review the changes made.
   
   **Note**: Use the **Quick search** bar and expand the **TABLE OF CONTENTS** to navigate the basic configurations.
5. Click **SAVE**.

**Related topics**

- **Basic configurations page**
- **Basic configuration parameters**
- **Pushing a basic configuration on the Basic configuration page**
- **Removing a basic configuration**

Removing a basic configuration

1. In the navigation pane, from the **System** list, select **Basic Configurations**.
2. Select the check box of the basic configuration to remove.
3. Click **REMOVE**.

**Related topics**

- **Basic configurations page**
- **Basic configuration parameters**
- **Editing a basic configuration**
- **Pushing a basic configuration on the Basic configuration page**
Accept or reject installers that are registered in the server on the **Installers** page. Use the search bar to filter the **Installers** page by status.

To connect remotely to a panel by using the installer mobile application, AlarmInstall, installers need to register on the server and receive an accepted status:

- **Registration**: Installers register the first time they use the mobile application.
- **Accepted status**: Either the user or the administrator then accepts or rejects access to the panel.
  - Turn on **Approve Installer Access by User** to grant the installer an Accepted status automatically. The user then approves the connection via the user mobile application, ConnectAlarm. This option is common for panels that are not monitored.
  - Turn off **Approve Installer Access by User** to grant the installer a Pending status automatically. A server operator then accepts the installer and the installer can access the panel remotely by using the installer mobile application. This option is common for panels that are monitored.

For more information about the differences between monitored and self-monitored servers, see *Installer status*.

**Figure: Navigating the Installers page**

<table>
<thead>
<tr>
<th>Callout</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check box</td>
<td>Select the check box of one or more basic configurations to enable use of ACCEPT and REJECT.</td>
</tr>
<tr>
<td>2</td>
<td>ACCEPT</td>
<td>Click to accept one or more users</td>
</tr>
<tr>
<td>3</td>
<td>REJECT</td>
<td>Click to reject one or more users</td>
</tr>
<tr>
<td>4</td>
<td>STATUS column toggle</td>
<td>The current acceptance status of the user. To toggle between Accept and Reject statuses, select the STATUS column check box.</td>
</tr>
</tbody>
</table>

Related topics

**Accepting or rejecting installers**

Accepting or rejecting installers

To accept or reject multiple installers, complete the following steps:

**Note**: To accept or reject one installer at a time, select the check box in the status column to toggle between an accept or reject status. For more information, see *Status toggle in Accepting or rejecting installers*.

1. In the navigation pane, click **System**, then click **Installers**.
2. Select the check box of one or more installers to accept or reject.
3. Perform one of the following actions:
   - Click **ACCEPT**.
   - Click **REJECT**.
4. Click **OK**.

Related topics

**Installers page**
Interactive users page

View and manage interactive users on the Interactive users page.

Users connecting to the server with the mobile application appear on the Interactive users page. For more information on accessing the server with the mobile application, see Registering a user on the server with the mobile application.

Two factor authentication increases the security of the user mobile application, ConnectAlarm, with the following stages:

1. The user submits an email address and registration details to the mobile application.
2. The user receives a code by email and enters the code in the mobile application.

Click the STATUS toggle to toggle between Active and Suspended statuses.

A Not verified status indicates the user did not finish the registration process and cannot connect panels to the user mobile application.

Filter your search of the Interactive users page by selecting one or more filter values from the Search list. From the Search list, select a filter value from one or more of the following keys: STATUS, and CREATED. For more information, see Using the search filter.

Figure: Navigating the Interactive Users page

Related topics

Registering a user on the server with the mobile application

Registering a user on the server with the mobile application

1. To register to the server, the user opens the user mobile application for the first time and enters the following details:
   - Server URL
   - Name
   - Email address

   **Note:** If successful, the user appears on the Interactive users page with a Not verified status and receives an automatic email with a verification code.

2. The user enters the code in the mobile application when prompted.

   **Note:** If successful, the user’s status changes from Not verified to Active after a short time-out period.

The user can now add one or more panels to the account via the mobile application.

**Note:** The PANELS column displays the number of panels connected to an account.

Related topics

Interactive users page
The **Dashboard** page displays the overall statistical data from the server in a visual format.

*Figure: Navigating the Dashboard page*

To see a description of the four types of graph on the **Dashboard** page, see the following definition list:

**Events rate**

The **Events Rate** graph displays visual data of events in three categories: **Alarms**, **Alerts**, and **Other**.

- The Y-axis measures the number of events.
- The X-axis measures time by calendar date.
- Each point on the graph represents 10 minutes.

**Offline/faulty panels**

The **Offline/Faulty Panels** graph displays visual data of the percentage of the total panels that are **Faulty** and **Offline**.

- The Y-axis measures from 0% to 100%. All of the panels comprise 100% and the position of the blue and red lines represents a percentage of the total number of panels.
- The blue line represents faulty panels. A faulty panel is a panel with at least one fault. For more information about the faults column, see **FAULTS** column in Table 7.
- The red line represents offline panels. If the server does not receive a keep alive message from a panel, the panel changes to an **Offline** status. For more information about the connection status, see **Connection status** Table 7.
- The X-axis measures time by calendar date.
- Hover over a particular part of either line to see to see the percentage. This percentage is a decimal of 1. For example, 0.7 represents 70%.

**All processes**

The **All processes** pie chart displays visual data of the percentage of processes that fail and succeed.

**Connected panels**

The **Connected Panels** graph displays visual data of the number of panels that are connected to the server over time.

**Note**: If a panel is connected, there is a live connection between the panel and the server. The term **Connected** does not mean **Online**. For more information about the connection status, see **Connection status** Table 7.

*Related topics*

- **Panels page**
- **Processes page**
- **Events page**
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